CALL TO ORDER
President Hyde called to order the regular meeting of the Churchill County School District Board of Trustees at 6:00 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

PLEDGE OF ALLEGIANCE
Kimi Melendy led the pledge of allegiance.

VERIFICATION OF POSTING OF AGENDA
President Hyde confirmed the posting of the agenda pursuant to NRS 241.

ROLL CALL
Trustees Present
- Trustee Matt Hyde, President
- Trustee Tricia Strasdin, Vice President
- Trustee Carmen Schank, Clerk
- Trustee Phil Pinder, Acting Clerk
- Trustee Kathryn Whitaker
- Trustee Amber Getto
- Trustee Fred Buckmaster

Others Present
- Dr. Summer Stephens, Superintendent
- Jacob Sommers, Legal Counsel
- Phyllys Dowd, Director of Business Services
- Debra Shyne, Executive Assistant
- (Interested Staff/Community Members per Attached List)

REVIEW AND ADOPTION OF AGENDA
Trustee Schank moved to accept the agenda as posted, seconded by Trustee Strasdin. There were no public comments. The motion passed unanimously.

PUBLIC COMMENT
Kim Beeghley thanked the Board for providing the new snack bar and thanked the businesses and volunteers who helped with construction.

SUPERINTENDENT UPDATE
A. Garrett Kalt will report on LEAD ON’s 4th Annual Summit
   Garrett Kalt provided a PowerPoint presentation regarding the Lead On program.
B. Update regarding District-related matters
   Dr. Stephens reported that efficiency studies have begun. Karla Morgan arrived on Monday and has spent time in transportation, the business office, and the superintendent’s office. She will continue with transportation and start with custodial and maintenance on Friday.
Ms. Morgan has a lot of expertise and has already shared suggestions for best practices that will benefit the District.

Dr. Stephens reported that she, along with Kimi Melendy, Derild Parsons, and Kevin Lords, would attend the Nevada State Superintendents’ Academy later in the month. The State will provide a draft of their strategic plan that State Superintendent Jhone Ebert has been working on. They will also learn more about restorative practices and social emotional development.

Dr. Stephens stated that the District did not get the social emotional learning grant in school safety money, so the District submitted a Great Teaching and Leading grant for $77,000 for next school year to support professional development in the areas of social emotional development and academic development. On Saturday, March 7, the District will host a professional development opportunity in this area of learning. This is an opportunity for early adopters and those interested to learn and earn credits.

Dr. Stephens reported on professional development that occurred on January 7. Buildings selected professional development topics in support of their school accountability model, school performance plans, various instructional needs, and the focus areas for the District. Dr. Stephens met with the Counselor Collaborative group, which now includes the school counselors, two safe school professionals, two Family Service Specialists-Indian Education, our students in transition and foster care liaison, and our school psychologists, behavioral specialist, occupational therapists, and speech language pathologists. The work in this group has been very positive. They created a Scope of Practice document to identify staff members to refer parents and students based on their specific needs. As part of Friday’s collaboration, they will make sure they have agreement and start to create a schematic for these topics; this is your first line of defense based on different skillsets, training, and licensure. Staff is working with community organizations to create a shared mental health support and crisis intervention list as a resource guide.

Learner centered work continues regarding core courses and electives to ensure that the District starts the new school year with those requirements in place. Staff will use tracking tools to ensure students are meeting the standards, which will provide robust information for the districts, students, and families.

The District’s second goal is a focus area of student support. Our objective is to reduce chronic absenteeism. Trustee Strasdin previously shared some information from the Discipline and Attendance Committee. Staff is working to ensure the right people are part of the Committee. Kimi Melendy reported that students can miss 18 days before being considered chronically absent, based on a 180 day school calendar. Staff has met with secretaries regarding the requirement to send attendance letters to parents after 5, 7, 9, 15, and 18 absences, and encouraging staff to talk to parents/guardians regarding absences. The high school is working toward texting/emailing parents/guardians as soon as the student has missed a certain point in a class. Lahontan Elementary School has 68 families they are meeting with regarding attendance issues.

Discussion occurred involving restorative practices, which involves student discipline and school safety. Dr. Stephens commented that the District’s discipline matrix is punitive in nature. Ann Alexander, Special Education Attorney, is updating Board policy regarding
discipline to conform to the new legislation to support restorative practices. Next year, the District will continue by rolling out restorative practices to staff, students, and families.

**BUSINESS SERVICES UPDATE**

A. **Update on the Annual Investment Report**

Phyllys Dowd reported that the District did well with its certificate of deposit (CD) last year, earning $144,000 over twelve months, which is $97,500 more than 2018. The CD was purchased in January for a 13-month period and will mature in February. Ms. Dowd will contact First Independent Bank to determine renewal rates. She will calculate the District’s cash flow needs and then roll over the CD. The Debt Service Fund and Capital Fund and Self Insured Workers Comp funds drive the available excess cash. Once the CD matures, Ms. Dowd will explore options.

Ms. Dowd reported that the Business Office worked hard managing the regular checking account to reduce fees, by maintaining a specific balance, which caused only $93 in bank fees in the past year. Ms. Dowd stated that the thanks goes to Terri Laca who manages the District’s cash every day.

B. **Update and review of timeline and progress of the Efficiency Study**

Ms. Dowd reported on the Efficiency Study. Karla Morgan has scheduled visits to sites, will finish site work on January 31, and will deliver her report the following week.

C. **Update on other business items**

There were no further updates.

**UPCOMING BOARD EVENTS**

A. **Wednesday, January 22, 5pm, Board Retreat**
B. **Friday-Saturday, February 21-22, 2020, Silver State Governance Training, Carson City, Nevada**
C. **Wednesday, March 25, 2020, 4pm, Special Board Meeting, Churchill County Middle School**
D. **Friday, May 29, 7:00pm, CCHS Graduation, Ed Arciniega Stadium, Churchill County High School**

**CONSENT AGENDA**

A. **Approval of Recommended Personnel Action (Attachment A)**
B. **Approval of Vouchers**
C. **Approval of December, 2019, Payroll**
D. **Approval of November 20, 2019, Regular Board Meeting Minutes**
E. **Approval of December 11, 2019, Regular Board Meeting Minutes**
F. **Approval of December 11, 2019, Special Board Meeting Minutes**
G. **Approval of Student 20-01 to Enter the GED Program**
H. **Approval to Apply for State and Federal Compensatory and Competitive Grants**
I. **Approval of the Transportation Lease Agreement with Churchill County Parks and Recreation for the 2020 Ski Program**
J. Approval of 5-year lease form Churchill County of approximately 6 acres adjacent to the Rio Vista Future Farmers of America (FFA) field to be used for farming by the FFA for an annual payment of $562.

K. Approval of Policy 6163.0 – Title VI – American Indian Education – Annual Review – no changes
   1. For Review Only: Regulation 6163.0 – Procedure for Implementation of Title VI – American Indian Education

Trustee Whitaker moved to approve the consent agenda items A-K, seconded by Trustee Pinder. Trustee Schank requested Item A removed for discussion. Trustee Schank moved to approve consent agenda items B-K, seconded Trustee Strasdin. There were no public comments. The motion passed unanimously.

Trustee Schank inquired about the 21st Century Site Coordinator. Kimi Melendy reported that this position has been open since the beginning of the school year and that she interviewed several times for this position. The person the Board approved previously declined the position. This position works in partnership with the Fallon Youth Club, oversees the program at E.C. Best, and travels with the students to the Fallon Youth Club.

Trustee Whitaker moved to approve consent agenda Item A, seconded by Trustee Schank. There were no public comment. The motion passed unanimously.

REPORTS BY BOARD MEMBERS

There were no board reports.

OLD BUSINESS

A. For Presentation and Discussion: Churchill County High School staff will report on the Parent and Student Athletic Survey Results for the Fall 2019 Sports Season.

Brad Daum presented information to the Board regarding the fall 2019 Sports Season survey results. He reported that he received the largest number of surveys returned by athletes and parents since starting the seasonal surveys. Mr. Daum commented that one of the areas built upon from last spring is the care of the athletes. Certain coaches are doing a better job of caring for injuries than others. Much of the negative comments are towards coaches who are in their first year and young coaches, similar to last spring and this fall. Mr. Daum will continue to assist coaches. Mr. Daum reported that the survey helps him make the programs better every year.

B. For Presentation and Discussion: Update regarding Policy and Regulation 5244.4 – Churchill County High School Graduation Requirements and Policy and Regulation 5110.0 – Churchill County High School Honors School.

Policy 5244.4, recently reviewed, identifies various diplomas offered by the high school (included in BoardBook as a reference). The intent is to ensure that the District identifies expectations for students. The regulation is to carry out the expectation of the policy. It is before the Board for input. Mr. Winter or Dr. Stephens have suggested changes. This regulation would go to the 21 Day Review group for comments. The high school offers the standard, college and career ready, alternative, and the adjusted diploma. The college and
career ready diploma is the advanced diploma plus more. Dr. Stephens reported that approximately 177 of our 233 high school graduation class last year received the standard diplomas; 37 received the college and career ready, and a smaller group earned the advanced diploma. The only difference between the college and career ready diploma is the requirement to have an appropriate SAT, ACT, or ASVAB score and other factors. The goal tonight is to allow the Board to share input with Dr. Stephens.

Dr. Stephens explained that the state increased the number of credits required for the class of 2023 by a half credit. The District will add personal finance as a requirement, though it is still unknown if that half credit will be in math or social studies. Dr. Stephens is working with Keith Lund, the current teacher of personal finance, regarding the best way to award credit. Dr. Stephens explained additional changes specific to honors school, which is a designation on the diploma. Additional discussion occurred regarding graduation requirements.

Dr. Stephens recommended Policy 5110 regarding the Honors Program return to the Policy Committee for modifications. The policy starts with Honors School and then highlights the Jump Start program. Staff needs to determine if the Jump Start Program should be addressed in this policy or elsewhere. The benefit of added value, AP courses, and CLEP exams need to be taken into consideration. The high school used to require AP exams, but then stopped requiring them. The exam is now required again. Last year, 44 students took an AP exam out of 112 possible student-exam combinations. Additional discussion occurred with regard to the Jump Start and Honors School programs.

Mr. Lattin explained the CLEP exam process. Mr. Johnson addressed the Jump Start classes and the dual credit offerings at the high school, in terms of added weight. Mr. Johnson stated that if added value is given to all WNC Jump Start classes, then a CCHS student could not compete in terms of GPA and class ranking, as there are not that many AP or dual credit classes for students to take. Mr. Johnson commented that typically the better students take WNC classes because they have to have pre-calculus, and it affects the star rating of the school. Dr. Stephens commented that she has an open door policy so that she can start the conversation and collect input.

The Honors Committee will convene in the next month or so, which will affect this year’s incoming freshman class.

[The Board took a recess from 7:52 to 8:01 p.m.]

NEW BUSINESS

A. For Presentation and Discussion: Report by Mr. Dusty Casey regarding the progress of the Commission on School Funding.

Dusty Casey provided an update regarding Senate Bill (SB) 543 and the work of the Commission on School Funding. This is a very important aspect of the future of our education. Mr. Casey reported that he has learned a lot, but he has many concerns. Mr. Casey stated that he is a proud fifth generation Fallon native, a graduate of Churchill County High School and of the University of Nevada Reno, with Bachelors in Business Administration and a Master in Economics. Mr. Casey is a co-founder of the Oasis Academy and their current chief financial officer and athletic director. Appointed to the Commission on School Funding by Assemblywoman Robin Titus, Mr. Casey has been working hard on
behalf of all students in the state of Nevada to protect and promote equity for all students. Mr. Casey has deep roots in rural Nevada and wants to see rural students flourish. There are concerns about the pupil-centered funding model (PCFM) as it pertains to rural and charter schools. Mr. Casey has expressed many of those concerns throughout this process and continues to work independently with stakeholders to ensure he has a full understanding of all public schools and school districts and the effects that SB 543 may have on our future. Tenants of Senate Bill 543 are:

- Establishes new education fund to identify, and for transparency, the resources outside of federal resources that currently goes into funding K-12 education. These sources cannot revert to the state, which is a big first step in funding education in Nevada.

- Creates an education stabilization account as a rainy day fund. It provides for unspent local taxes and legislative appropriations for the state be retained and be reverted into this account. It can be no more than 15% of the total funding.

- Creates the Pupil Center Funding Model (PCFM) formula to replace the current Nevada Plan that we have been operating under since 1956. There is a lot to that funding formula.

- Creates the Commission on School Funding to analyze, enhance, and monitor this new funding model.

The PCFM identifies and pools all local and state sources of revenue other than federal sources and a few other exceptions currently used to fund education. The funding formula works as a waterfall, where there is an order to funding entities and categories.

Funding occurs in the following order:

- State administration and oversight (Nevada Department of Education and some other non-district programs)

- Auxiliary sources (transportation and foodservices). There are no provisions in the bill to change how transportation and food services are funded.

- Per pupil base funding for all school districts, charter schools, and university schools for gifted and talented. This is intended to provide sufficient and equitable education for all students.

- Equity adjustments are made to the statewide base to adjust for economies of scale, cost of living, small school adjustment, and small school district adjustment.

- Cost of living or wage index. This currently provides Clark County with more funds as compared to other school districts in Northern Nevada. The Commission is looking into this.

- Adjusted base funding per pupil, specific to each district.

- Weighted funding, which includes special education, English language learners, at-risk (currently free and reduced lunch students, though the Commission is looking at this definition), and gifted and talented. This is funded with the remaining funds left over, and these categories are weighted.
Mr. Casey stated that the Commission is using information from the 2018 Augenblick, Palaich and Associates (APA) study regarding recommendations to fund at-risk populations. Per SB 543, the Commission makes recommendations for the implementation of the PCFM to the Nevada Department of Education (NDE), the legislature, and the Governor. The Commission monitors the implementation of the new funding formula including modeling it against the current Nevada Plan, makes recommendations on reporting requirements, reviews the adequacy level of base and weighted funding, and recommends ways to fully fund adequacy levels.

Mr. Casey explained the progress the Commission has made since the start of their meetings in September. The Commission has two work groups. One is the Formula and Distribution Workgroup chaired by Dr. Jensen, Superintendent from Humboldt County School District, and the second is the Reporting and Monitoring Group chaired by Jim McIntosh, a former Clark County School District Chief Financial Officer and the current Chief Financial Officer for the City of Henderson.

The Formula and Distribution Workgroup identifies and examines the funding streams in the base per pupil funding, examines the adjustments to the base including the small district adjustment, necessarily small schools, and the cost of living adjustment. They examine and determine the weights for the special education, English language learners, at-risk, and gate students. They also examine the implications of the hold harmless provision, which provides a safety net for districts who might receive less funding than they currently receive.

The Reporting and Monitoring group compares and contrasts the Nevada Plan with the PCFM, including district budget comparisons. The chief financial officers are equally distributed on each committee. Districts are nervous about the timelines and the process for providing side-by-side budgets by May of this year, comparing this year’s budget to how it might look under the new funding model. This group compares and contrasts current reporting requirements required under NRS 387 and SB 543 and identify areas of improvement and streamlining, including ESSA reporting requirements to see how reporting can be streamlined so districts do not have to provide the same information over and over again in a variety of ways.

The Commission has requested input and assistance from analysts at NDE and review studies produced by APA and West Ed. The Commission has a lot of work to do before making its recommendation.

In November, the full Commission received a presentation from NDE on the high-level differences between the Nevada Plan and the PCFM. Workgroups met to discuss presentations and made additional requests from the NDE analysts. In December, the Formula and Distribution Workgroup received presentations from NDE and West Ed regarding current reporting requirements, discussed data collection, redundancy, and the need to streamline data collection.

Mr. Casey noted that a provision states that if districts have an ending fund balance greater than 16%, anything over needs to refer back to the state’s stabilization account. Some districts have a problem with that, especially those with mineral proceeds. The committee recommended that only the unreserved ending fund balance shift back to the state.

Mr. Casey commented that the hope is that the Commission’s recommendations will be heard and implemented, which includes adequacy. There is one pie for education funding, which means some might get more and some might get less than their current distribution. Another
concern is what this means operationally. How do we compare two models with different requirements? Mr. Casey is concerned about rural districts as funds may shift to Clark County due to cost of living and the economies of scale, and the Commission recognizes that local labor markets are different in each county. Another issue is the timeline. The Commission needs to continue to hear from experts and then make their recommendation to the legislature.

Another concern is litigation as the new funding formula regarding net proceeds from mines, advocacy groups, unions, and charter schools. There is a lot at stake with this bill and the future of education. Mr. Casey encouraged the Board to stay informed and express their opinions. His door is always open.

Mr. Casey responded to board member questions. The Board thanked Mr. Casey for his report.

**POLICIES (First Reading)**

The Board will receive information on, discuss, and may take preliminary action on the following policies:

A. Policy 4137.3 – Administration of Medications or Medicines by District Personnel
B. For Review Only: Regulation 4300.0 – Protection of Employees from Bloodborne Pathogens – Exposure Control Plan
C. Policy 4450.0 – Security Committees
D. Policy 4814.0 – Auxiliary Personnel: Support Staff Employees – Recommend Deletion
E. Policy 4815.0 – Workers’ Compensation
   1. *For Review Only: Regulation 4815.0 – Light (Limited) Duty Following an On-the-Job Injury*
F. Policy 4840.0 – CPR Procedures – Human Resources Department
   2. *For Review Only: Regulation 4815.0 – CPR Procedures – Human Resources Department*
   3. *For Review Only: Regulation 4840.1 – CPR Procedures – Staff*

These policies, with accompanying regulations, will be placed on the next Board agenda for review or approval.

**PUBLIC COMMENT**

Andrew Campbell, representative of the teachers union, suggested that the special education references on page two of Regulation 4300.0 be changed special education staff and volunteers. Mr. Campbell suggested that 3D on page six states that contaminated laundry be bagged and an employee, wearing PPE; launder the clothing in a district washer/dryer. Mr. Campbell commented that his room does not have easy access to a washer/dryer.

Sandra Trotter, parent, commented on added value as WNC Jump Start students have more opportunity to earn added value, which is unfair to high school students who take AP courses.

**DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS**

There were no requests.
SET DATE AND TIME FOR NEXT BOARD “AGENDA SETTING” MEETING

Trustees Hyde, Strasdin, and Buckmaster will meet on February 3, at 4:00 to set the February 12 agenda.

ADJOURNMENT

The meeting adjourned at approximately 8:50 p.m.

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Carmen Schank, Clerk of the Board

Prepared by Debra Shyne