CALL TO ORDER

President Whitaker called to order the regular meeting of the Churchill County School District Board of Trustees at 6:02 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

PLEDGE OF ALLEGIANCE

Nate Waite led the pledge of allegiance.

VERIFICATION OF POSTING OF AGENDA

President Whitaker confirmed the posting of the agenda pursuant to NRS 241.

ROLL CALL

<table>
<thead>
<tr>
<th>Trustees Present</th>
<th>Others Present</th>
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<tr>
<td>Trustee Kathryn Whitaker, President</td>
<td>Dr. Summer Stephens, Superintendent</td>
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<td>Trustee Matt Hyde, Vice President</td>
<td>Sharla Hales, Legal Counsel (via phone)</td>
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<td>Trustee Carmen Schank, Clerk</td>
<td>Phyllys Dowd, Director of Business Services</td>
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<td>Trustee Phil Pinder, Acting Clerk (via phone)</td>
<td>Debra Shyne, Executive Assistant</td>
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<td>Trustee Tricia Strasdin</td>
<td>(Interested Staff/Community Members per Attached List)</td>
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<td>Trustee Amber Getto</td>
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<td>Trustee Fred Buckmaster</td>
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REVIEW AND ADOPTION OF AGENDA

Trustee Schank moved to approve the agenda with New Business Items reordered to B, C, then A, and pulled Consent Agenda Item H for discussion, seconded by Trustee Buckmaster. There were no public comments. The motion passed unanimously.

PUBLIC COMMENT

Sarah Rice stated that her children ride Bus 16 and 30, and every day one of her kids or other children on the bus are being kicked, hit, hair pulled, head pounded on, and students hear inappropriate things including sexual and racist comments. Makenzie Rice, student, commented about her poor experiences riding the bus. Francine Finwall commented that her son rides Bus 16 and 30 and there are often three or four students sitting on one seat, older kids sit with him and say inappropriate things, and her daughter no longer wishes to ride the bus. Allison Roscoe’s daughter and son have had similar issues. Her son has come home several days in tears because of something he heard or saw on the bus. They have approached the Transportation Manager and their School Liaison Officer. Ms. Roscoe read part of a letter on
Courtney Swatsenbarg’s behalf, as Ms. Swatsenbarg could not attend the meeting. She provided the letter to Dr. Stephens for distribution to Board members.

Dr. Stephens commented that this was the first she knew of this incident and that she would work on this issue. Ms. Hales commented that the Board could not make a response because this item is not on the agenda, and it would violate Nevada’s open meeting law to discuss it.

**SUPERINTENDENT UPDATE**

A. **Update regarding District-related matters**

Dr. Stephens reported that statewide accountability ratings would be published soon. Dr. Stephens and Lisa Bliss have been in communication with the Department of Education (DOE) to ensure that the District receives accurate ratings. Dr. Stephens has spent a lot of time interacting with the DOE regarding the District’s concerns with the ratings.

Dr. Stephens reported that a K-12 Parent Engagement/Consultation Meeting would occur the following week where staff will share the strategic plan. Each school will share their School Performance Plan and how they achieved on those plans as well as their new goals based on new data in first draft form. School Performance Plans (SPP) have to be published this year for schools that have TSI and CSI designation, which include Numa, the middle school, and the high schools. The next Board meeting will be lengthy, as schools will be presenting their SPPs to the Board.

Dr. Stephens reported receiving two more grants and waiting to hear on one more. The Comprehensive Local Needs Assessment required by the Carl Perkins Federal law applies to state education funds for Career and Technical Education. The District will receive a $30,000 grant for an outside entity to help collect data, which includes past performance skills attainment, what programs we offer, and high needs high demand jobs. Moving forward, the state is only going to fund items that match the expectation of the needs assessment. We need to focus on the scope, size, and quality of our programs. If the high school has 140 students in a program but only 10 percent pass the skills test, it will not bode well.

Dr. Stephens reported applying for the safety grant. She applied for funds for the social work component, received $75,000 for the first year, and asked for two more in the second year. Dr. Stephens requested $300,000 over two years for social emotional and academic development, but did not receive any of those funds. Districts asked for $6.5 million but the state only had $2 million in this category. Dr. Stephens stated that the District might be able to use some 21st Century grant funds. The District may host a summit on one day. The third component involved school resource officers. The District has worked with the City of Fallon regarding the school resource officer. The District was awarded $105,000 for resource officer this year and just over $200,000 next year, which would allow for an additional school resource officer. The District received $856,000 as part of the facility improvement grant. Unfortunately, these funds do not cover ballistic film for windows. The grant will likely fund cameras at the middle and high school; ensure the cameras at E.C. Best are working; install camera systems at Lahontan and Numa; and provide for a single point of entry at the middle school. The grant will allow the District to purchase a management system where visitors and staff can sign in and out with the ability to create badges and stickers. The high school would be the only school without a single point of entry. This grant
will fund fencing solutions to help contain the grounds at the high school. The last piece and hopefully we will continue to look at in grant funds, would be an external keyless entry which would allow for a badging system so that doors are locked and ajar doors are easily identified. Dr. Stephens asked for 96 doors at $2,500 per door. This grant provides for $1.1 million in year one and $350,000 in year two. Dr. Stephens made a public records request to find out the criteria for the social emotional funds to be sure that we do a better job next time. Mr. Mitchell and Mr. Henke will attend a safety conference in October.

Trustee Schank inquired what the social emotional learning grant would entail. Dr. Stephens stated that it would provide up to 150 teachers with intense training on social emotional and academic development. This would fit under learner agency, which staff is already working on, but it involves understanding your feelings, how do people process things, self-regulation, how to make choices, what drives a person, and how does someone have empathy and kindness for others. This involves the development of the whole child, which is part of the District’s strategic plan. Dr. Stephens reported that she attended the Rural Youth Mental Health Summit as a panelist where they talked about mental health in schools. Behavior health workers, school staff, hospital staff, and clinicians shared great ideas. Trustee Strasdin thanked Dr. Stephens for her hard work in obtaining these grants.

BUSINESS SERVICES UPDATE

A. Update on the Financial Audit
B. Update on Northside Funding needs
C. Update regarding other business items.

Phyllys Dowd reported that audit work was progressing as planned. Auditors will spend the next week in the Business Office. Ms. Dowd anticipates presenting the audit to the Audit Committee and then the Board at their second meeting in October.

Ms. Dowd stated that she was unprepared to provide costs for Northside, but that she would be prepared to present funding information at the Board’s next Board meeting.

UPCOMING BOARD EVENTS

A. Friday-Saturday, November 22-23, 2019, NASB Annual Conference, Atlantis Casino Resort Spa, Reno

CONSENT AGENDA

A. Approval of Recommended Personnel Action (Attachment A)
B. Approval of Vouchers
C. Approval of August, 2019, Payroll
D. Approval of August 14, 2019, Regular Board Meeting Minutes
E. Approval of Students 19-10, 19-11, 19-12 for Exemption from Receiving Immunizations based on Religious Reasons (NRS 392.435)
F. Approval of Students 19-08, 19-09, and 19-13 to Enter the GED Program
G. Approval of CCHS Volleyball Fundraiser for Banner Churchill Community Hospital
H. Approval of New Policy 1520.0 – Volunteers
   1. For Review Only: Modifications to Regulation 1620.0 – Volunteers (previously Regulation 6120.0)
I. Approval of Modifications to Policy 3010.0 – Budget Development
   1. For Review Only: Modifications to Regulation 3010.1 – Budget Development
   2. For Review Only: Regulation 3010.2 – Budget Advisory Committee

J. Approval of Modifications to Policy 3020.0 – Budget Administration
   1. For Review Only: Modifications to Regulation 3020.1 – Budget Administration

Trustee Strasdin moved to approve B-G, I, and J, seconded by Trustee Hyde. There were no public comments. The motion passed unanimously.

Trustee Strasdin reported a potential conflict of interest regarding the Personnel Action form as it affects her relationship with Chelle Dalager as they live in the same house. She therefore concluded that the independence of judgement of a reasonable person in her situation would be materially affected by this relationship, and because this is a case of disqualifying conflict of interest, she would abstain from the vote. Trustee Hyde moved to approve Item A on the consent agenda, seconded by Trustee Schank. There were no public comments. The motion passed unanimously; Trustee Strasdin abstained.

President Whitaker commented that Item H, policy 1520, regarding volunteers was pulled for discussion. Dr. Stephens reported the policy requires a volunteer to be 18 or older. The District received a request for an elementary-age student who either attends a different school or is home schooled who wants to volunteer with his mother at a sibling’s school in our district. The Board decided to return the policy to the Policy Committee. Dr. Stephens commented that volunteers are at the discretion of the principal.

REPORTS BY BOARD MEMBERS

Trustee Schank reported that she attended a recent teachers’ negotiation session.

NEW BUSINESS

A. For Discussion and Possible Action: Approval to hire the law firm of Allison MacKenzie, Ltd., to represent the Churchill County School District in negotiations, mediation and interest arbitration with District Associations which declare impasse.

   The Board met in Litigation conference at approximately 7:28 p.m. to receive information from legal counsel regarding potential litigation before moving on with this agenda item. [The meeting reconvened at approximately 7:40.]

   Trustee Hyde moved to hire the law firm of Allison MacKenzie, Ltd., to represent Churchill County School District in negotiations, mediation and interest arbitration with District Associations, which declare impasse in this negotiations cycle. Trustee Buckmaster seconded the motion.

   Phyllys Dowd commented that previously Walter Henderson inquired about implications on the budget. Currently, the Board’s has a $20,000 encumbrance and the Board still has 15% of funds available, after which the Board would use the $100,000 contingency funds. Keith Boone, Administrators’ Association President, expressed concerns which included the District going through recent budget cuts last spring, the specific dollar amount is not identified with this agenda item, the Board restored the Human Resource Director two years prior, and the school board has full-time legal counseling, so he questioned the necessity to hire specialized legal counsel.
Walter Henderson inquired about the added cost. Sharla Hales stated that hiring the same law firm to cover all of the associations is efficient, as the preparation they do for one association will carry over to other associations that declare impasse. Understanding the budget would be an example. It is impossible to know how much it will cost as the firm bills on an hourly basis. The lawyers will provide invoices that will most likely drill down to 1/10th of an hour. Ms. Hales and the Superintendent will review these invoices to ensure the time spent is reasonable, and if it were not, the District would question it. Every law firm expects that kind of accountability.

The motion passed unanimously.

B. For Discussion and Possible Action: Approval to renew for a second year, the Grazing Lease for the Rio Vista Property to Myles Getto, to be leased in the annual amount of $4,000.

Trustee Getto stated that she had a potential conflict of interest, as Myles Getto is her son. This agenda item calls for approval of a lease, therefore she concluded that the independent judgement of a reasonable person in her situation would be materially affected by this relationship, and because this is a clear case of disqualifying interest, Trustee Getto will abstain.

Tamra Herschbach, new agriculture teacher and FFA advisor at CCHS, has thirteen years of teaching experience and is a graduate of Churchill County High School. Mr. Getto leased the field last year, and Ms. Herschbach would like him to lease the field one more year, as Mr. Getto will get the field to where it needs to be. Currently, CCHS does not have the equipment, where Mr. Getto does.

Mr. Getto reported that his plan is to laser the field, plant alfalfa, and return the property to FFA. Mr. Getto stated that water is breaching the property line at several points and identified ways in which he would remedy those issues. There are three broken gates in need of repair. During the next year, Mr. Getto will work on fixing these issues.

Ms. Herschbach stated that Mr. Getto, Jim Barbee, Mr. Winter, and a student met regarding this issue. When Mr. Getto works the field this year, he will text Ms. Herschbach who will encourage the students to go to the field. Ms. Herschbach stated that the goal is to have FFA students work in the field to develop employability skills and work-based learning. Mr. Getto reported that the previous teacher was not effective in getting students interested in working on the field.

Sharla Hales, legal counsel, reviewed the Nevada Revised Statutes prior to this meeting. The lease amount is under $5,000, so this does not have to go out for bid. The District can lease up to three years without going out to bid, and this is only the second year. Mr. Getto has agreed to an end lease date of November 15, 2020.

Trustee Buckmaster asked Mr. Getto if he surveyed the property yet. Mr. Getto stated that he has not, but intends to. Trustee Buckmaster inquired about FFA’s intentions to repair their equipment. Ms. Herschbach stated that she has been working with Mr. Ott to repair the equipment. Mr. Winter reported that staff has determined the equipment to be fixed and expects the equipment to be functioning by the end of the first semester.
Trustee Schank moved to renew for a second year the grazing lease for the Rio Vista property to Myles Getto in the annual amount of $4,000 with an end of lease date of November 15, 2020. Trustee Strasdin seconded the motion. There were no public comments. The motion passed unanimously; Trustee Getto abstained.

C. **For Discussion and Possible Action: Approval of ChurchillCSD application for the Nevada Department of Education Competency-Based Learning Cohort #2.**

Nate Waite provided a brief overview of the items in the project. Dr. Stephens, Nate Waite, and Michelle Richardson prepared the application, an extension of Cohort #1, which involved the middle school. While the District does not receive financial support, this indicates ChurchillCSD’s interest in competency-based learning. The District applied as a whole system, as the work in building a competency-based system aligns with the District’s Strategic Plan. There is a requirement that the Board approve the application.

Trustee Strasdin moved to approve the Churchill County School District application for the Nevada Department of Education Competency-Based Learning Cohort #2, seconded by Trustee Getto. There were no public comments. The motion passed unanimously.

**PUBLIC COMMENT**

There were no public comments.

**DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS**

Trustee Buckmaster requested a report from the high school regarding the Northwest Accreditation. Dr. Stephens will check with Mr. Winter and provide a written report.

Trustee Schank requested a full report regarding the bus issue identified in public comments.

**SET DATE AND TIME FOR NEXT BOARD “AGENDA SETTING” MEETING**

Trustees Whitaker, Hyde, and Pinder will meet on September 3 at 7:30 a.m.

**CLOSED SESSION**

A. **Discussion of negotiations and strategies regarding Churchill County Administrators’ Association, Churchill County Education Association, and the Nevada Classified School Employees Association pursuant to NRS 288.220.**

A closed session did not occur.

**ADJOURNMENT**

The meeting adjourned at approximately 7:50 p.m.

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Carmen Schank, Clerk of the Board

*Prepared by Debra Shyne*