CALL TO ORDER

President Whitaker called to order the regular meeting of the Churchill County School District Board of Trustees at 6:00 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

PLEDGE OF ALLEGIANCE AND CHARACTER COUNTS WORD - CITIZENSHIP

Trustee Hyde led the pledge of allegiance.

VERIFICATION OF POSTING OF AGENDA

President Whitaker confirmed the posting of the agenda pursuant to NRS 241.

ROLL CALL

<table>
<thead>
<tr>
<th>Trustees Present</th>
<th>Others Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trustee Kathryn Whitaker, President</td>
<td>Dr. Summer Stephens, Superintendent</td>
</tr>
<tr>
<td>Trustee Matt Hyde, Vice President</td>
<td>Sharla Hales, Legal Counsel (via phone)</td>
</tr>
<tr>
<td>Trustee Carmen Schank, Clerk</td>
<td>Phyllys Dowd, Director of Business Services</td>
</tr>
<tr>
<td>Trustee Phil Pinder, Acting Clerk</td>
<td>Debra Shyne, Executive Assistant</td>
</tr>
<tr>
<td>Trustee Tricia Strasdin</td>
<td>(Interested Staff/Community Members per Attached List)</td>
</tr>
<tr>
<td>Trustee Amber Getto</td>
<td></td>
</tr>
<tr>
<td><strong>Trustee Absent</strong></td>
<td></td>
</tr>
<tr>
<td>Trustee Fred Buckmaster</td>
<td></td>
</tr>
</tbody>
</table>

REVIEW AND ADOPTION OF AGENDA

Trustee Hyde moved to adopt the agenda as presented, seconded by Trustee Schank. There were no public comments. The motion passed unanimously; Trustee Buckmaster was absent.

PUBLIC COMMENT

There were no public comments.

SUPERINTENDENT UPDATE

A. Mr. Ozzie Henke, Director of Maintenance, will provide an update regarding the Churchill County High School Concession Stand.

Ozzie Henke reported a setback, as the company who was going to build the concession stand does not have a contractor’s license to build off-site. Nick and Trevor Hammond from Hammond Construction offered to build the concession stand, provide labor at their cost, and provide materials for the roof. Mr. Henke confirmed that the Churchill County Federal Credit Union still plans to provide funds for construction materials, allowing Hammond
Construction to purchase materials at Kent’s Supply as needed. Staff will relocate the old concession stand in the next week or two to the soccer fields to be used to collect tickets and provide concessions at that location. The project is moving forward under budget with an expected completion date of August 5. Nothing has changed regarding the plans for the building.

Trustee Schank commented that the grounds at the high school were beautiful for graduation. Mr. Henke commented that Scott Lecker does an excellent job and is the person who deserves credit for that work.

B. Update regarding District-related matters.

Dr. Stephens reported that the Governor has until Friday to sign the bills before him. Superintendents will meet the following Monday. There is less clarity today regarding funding. The amount for the DSA has been shared, but part of it involves extra funds such as the Dual Enrollment Grant, Read by Three Grant, 1003a Grant, Title I funds, etc. that we had previously for our at-risk schools (schools with a lower star rating). These are just some of the examples that the District will not know anything about until July. The Department of Education awarded the Read by Three competitive grant but recently put more money into the grant. The Department of Education did not guaranteed the amount previously identified through the competitive grant process. Some of these monies would fund the second round of summer school, but the numbers are still up in the air, so the District will cancel the second round of summer school. Dr. Stephens reported that students with special needs are attending the first round of summer school with great attendance and participation.

Dr. Stephens reported that Derild Parsons sent the Board an email very recently regarding the Pre-Kindergarten Grant. The state originally requested that the legislature fund $26 million but only funded $16 million for the entire state. Phyllys Dowd and Derild Parsons learned yesterday at a meeting at the Department of Education that our county would receive 38% less funding than requested. The Department of Education is negotiating with each school district to determine funding for each and are requiring districts to have the same number of seats as the previous year with 38% less funding. Last year our District contributed $448,000 of General Fund dollars for the Pre-Kindergarten program.

Dr. Stephens reported moving forward with Strategic Plan. The Communications Plan is set to be in place this fall. Staff is putting together action plans over the summer showing a three-year expectation of how the District will progress with training and funding.

BUSINESS SERVICES UPDATE

A. Update regarding other business items.

There was nothing to report.

UPCOMING BOARD EVENTS

A. Friday, August 16, 8:00 a.m., Welcome Back All Staff Meeting, Churchill County High School Auxiliary Gym

B. Monday, August 19, First Day of School
CONSENT AGENDA

A. Approval of Recommended Personnel Action (Attachment A)
B. Approval of Vouchers
C. Approval of May, 2019, Payroll
D. Approval of May 8, 2019, Regular Board Meeting Minutes
E. Approval of May 22, 2019, Regular Board Meeting Minutes

Trustee Schank moved to approve the consent agenda as written, seconded by Trustee Getto. There were no public comments. The motion passed unanimously.

REPORTS BY BOARD MEMBERS

Trustee Strasdin provided a written report in BoardBook pertaining to the last Discipline and Attendance meeting. The next meeting will occur sometime after school starts. Trustee Strasdin was pleased with the work at the middle school to address absenteeism. Dr. Stephens commented that the attendance policy is on the next Policy Committee agenda to review attendance codes that the chronic absenteeism group has been working on. The work next year involves curriculum alignment, assessment design, and getting K-12 lined out in all subjects. One of the components is to study student data on a biweekly basis addressing reasons for failure, absenteeism, once a year test scores, and working toward a common assessment in the efforts to guide the whole child.

Trustee Schank commented how lovely graduation was and reported that licensed negotiations was scheduled for the following Monday and that classified and administrators already met. June 24 will be the next Policy Committee meeting.

NEW BUSINESS

A. For Discussion and Possible Action: Acceptance of renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approval for payment from fiscal year 2019-2020 funds.

Alan Kalt, Chief Financial Officer for the Nevada Public Agency Insurance Pool (POOL), reported that 15 of the 17 Nevada school districts are members of the POOL. Washoe and Clark counties are not due to their size. Districts own the POOL, and Phyllis Dowd is on the Board and attends annual meetings. Staff from the POOL searched the marketplace for the best price on insurance. The POOL replaced the carrier on property and received a lower rate. Different carriers typically take on different layers of liability coverage. United Educators is a specialty insurance, covers school liability, and quoted a share of 20%. Because of their favorable rating, the POOL’s Board decided to go 100% with United Educators, which saved the whole group $300,000. The POOL is a nonprofit not publicly traded group and gives dividends to its members.

The POOL’s consultant worked with Oasis Online on a cyber-passive network assessment and provided the District with recommendations. The POOL also provided a hazardous vulnerability assessment with Jeff Kay and Neil Frietas from POOL provide training to staff at the District. Over the past year, the POOL has expanded their e-learning program, which the
District can customize to offer training to staff and includes training on health and wellness programs. The POOL recognized Lori Norcutt last year at their Human Resources Symposium. They support NASB and provide guest speakers at NASB conferences to help members help other members get better and keep claims and costs down.

The increase in cost for the District is 7.7%, where the school district wide average was approximately 11.5%. The District had a payroll increase of almost 1.5%, insured property values went up nearly 4%, and property rates increased by 7.5%.

The POOL appreciates the fact that the District applies for their educational grants and risk management grants, some used for putting cameras in school buses and some used for human resources training. The POOL also paid for a school safety inspection.

Mr. Kalt commented that the POOL provides student accident insurance at a cost of $100,000 to the POOL but at no cost to the District or the students. This allows students to play sports or participate in extracurricular activities when they cannot afford insurance. The POOL aggregates the student count of 15 school districts and receives a reduced price from Gerber Life.

Dr. Stephens commented that the District plans to better utilize the e-learning training opportunities provided by the POOL, which will help with documentation for our federal programs.

Trustee Schank inquired about the security assessment. Mr. Kalt commented that the cyber assessment is a confidential report provided to the Superintendent. Dr. Stephens stated that she reviewed the report with Mr. Slentz, and staff is working on different items.

Trustee Strasadin moved to accept the renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approve payment from fiscal year 2019-2020 funds, seconded by Trustee Pinder. Ms. Dowd stated that not all of the $33,000 increase was included in the final budget. She estimated all but approximately $25,000. Board members expressed their appreciation to Mr. Kalt and the POOL. There were no public comments. The motion passed unanimously; Trustee Buckmaster was absent.

B. For Discussion and Possible Action: Churchill County High School staff will report on the Parent and Student Athletic Survey Results for the Spring 2019 Sports Season.

Sharla Hales explained for the Board and the members of the public that the intent of this agenda item is to look at survey results lumped together for the spring, which is where the Board’s comments and questions should focus. This is not an agenda item where members of the public would make specific comments about coaches. The public can comment at the end of the meeting and are always welcome to send letters or make phone calls to administration. President Whitaker confirmed with Ms. Hales that discussing staff would be an open meeting law violation. Ms. Hales affirmed, as the open meeting law requires the District provide notice to staff, which was not necessary for the intent of this agenda item.

Brad Daum, Athletic Director, reviewed the results of the high school’s spring sports surveys. The surveys were open for a period of ten days. Torri Coldwell and Sandra Trotter emailed the survey to student athletes and parents through Infinite Campus portal. Staff posted reminders of the survey on the Register My Athlete portal and on the high school’s website. The Athletic Department developed and distributed a flyer through the main office
of the high school. Mr. Daum reported on the details of the surveys. Since the inception of athletic surveys, this spring sports season survey had the most negative comments and level of concern with parents and athletes. The negative comments were about baseball, track and field, and softball, with the majority from softball.

Mr. Daum reported that he has used results of surveys as input into making the entire athletic program better and as a way of assessing himself, looking at what he can do better as an athletic administrator/director. Mr. Daum is addressing these significant concerns by having parent meetings, has already had numerous meetings with Mr. Winter, and will be adjusting the coaching handbooks, coach’s code of ethics, and the parent handbook for the upcoming season.

Mr. Daum’s biggest concern is for the safety of his athletes and their overall experience. Mr. Daum will make changes to how coaches handle athletic injuries and how they report injuries to him. Mr. Daum will also limit the movement of players by coaches during the season, requiring approval from him. Another series of comments involved coaches who cannot get along with each other in front of athletes and the public. Mr. Winter and Mr. Daum are currently assessing all spring coaching positions at all levels and will make changes where they think they are needed and will work with individual coaches creating action plans to help them become better coaches. Mr. Daum will assess those things that can be better, adjust things that are wrong, and put some action plans into place identifying goals for coaches to reach within a certain time. Mr. Daum will be adding more coach training. The NIAA requires all coaches hired to go through three courses: coaching principles, first aid, and concussion protocol class. Mr. Daum has added in previous years six to eight National Federation of High School Sports classes some of which involve: dealing with parents, communicating effectively with parents, and heat exhaustion. He will add positive coaching and motivation. Coaches need training on assessing and handling athletic injuries because we do not have a full time trainer. Those are the ideas Mr. Winter and Mr. Daum have worked on since the end of the school year. They are currently meeting with coaches about the results of the surveys, negative and positive, to identify areas to work on.

Trustee Hyde inquired whether Mr. Daum had spoken with all of the coaches. Mr. Daum reported that he has not spoken with all of them but hopes to by the middle of next week.

Trustee Schank inquired whether concussions were down. Mr. Daum reported that concussions were way down with two in football and a couple in soccer. Mr. Daum attributes this to better coaching, better equipment, and replacing equipment on a 3-5 year schedule instead of 10-12 years. They have removed live tackling in practice and use a high jump pit and mat for tackling. They have removed the high-octane scrimmages and have a better awareness of identifying and handling concussions.

President Whitaker commented that it is the job of the Athletic Director to address the comments identified in the survey. The Board cannot and should not handle that, and commented that the Board hopes it is effective and that it works.

Trustee Schank stated that she was glad to hear the report from Mr. Daum as Board members do receive letters of concern and Mr. Daum answered her questions.
C. **For Discussion and Possible Action: Mr. Kenny Mitchell, Director of Transportation and Safety, will update the Board regarding in town busing and the transfer system and request approval to proceed with those changes.**

Kenny Mitchell provided a handout and explained the current busing transfer system. Transportation has 28 routes, and Mr. Mitchell spoke about the impact on busing if the bell schedule changes. He is at a point where he needs to start putting times into the system so the system can generate the routes. Before Mr. Mitchell can generate routes, he needs to determine whether he should eliminate the transfer system.

Removal of the transfer system would eliminate the need for several routes, as every bus would go to every school. The buses from the west would start at the schools on the west first and then do a round robin where all buses would travel through each school. Mr. Mitchell will reach out to the police department and get their ideas on this as well. Kids walking to the nearest school would have at least four buses to take to their school. Mr. Mitchell stated that he would color code the buses so the students who walk to a school for transfer would know which bus to get on to get to their school. Students would only get on one bus with the confusion of the transfer system eliminated. Mr. Mitchell commented that this pencils out and he believes it would work, but he did not want to put a lot of effort into this until he received input from the Board.

Dr. Stephens stated that the District’s current regulation is that pre-kindergarten through eighth grade students living more than one-half mile from their school of attendance is able to take transportation. Dr. Stephens inquired where students living north of Williams would walk if Mr. Mitchell were to implement the round robin scenario. Mr. Mitchell stated that some buses would go to Northside to pick up students. Dr. Stephens reported that there have been struggles this past year with supervision of the transfer locations, which are Northside Early Learning Center (NELC) and the middle school. Staff at NELC finish working prior to the time students arrive for the transfer system. Mr. Mitchell reviewed the pros and cons of eliminating the transfer system.

Trustee Hyde asked how much money this would save. Mr. Mitchell stated that if he eliminates three routes it would save $15,000 a route, which is $45,000, and that is just the numbers we can see, not the wear and tear. Right now the Transportation Department is charging $1.55 a mile for buses to travel, which has not been adjusted in five or ten years, and the real cost is closer to $2.60 a mile.

Dr. Stephens stated that Transportation is in the process of implementing Transfinder to create efficient routes. Mr. Mitchell commented that there were over 460 students with incorrect address data in Infinite Campus and that he has been able to reduce that number to 300 records. With the use of Transfinder, Transportation will be able to fill buses to 75% capacity to ensure that there is room for additional riders.

President Whitaker asked if eliminating the transfer process would affect the time students are normally picked up. Mr. Mitchell stated that it might increase the time by five minutes, but right now, the buses hold the transfer students until 8:00 before releasing them at the schools. The high school would like to add ten minutes to their schedule. Mr. Mitchell commented that adding time to the schedule would have an effect on the busing system.
Trustee Hyde asked how full the buses are when loaded. Mr. Mitchell stated that on average 60%, which is why he feels comfortable eliminating three routes and noted that if the District continues with the transfer system then it takes 28 buses to make it work.

Trustee Pinder stated that Transportation eliminates three routes and there is already have an issue with supervision, does it pencil out to put more money into supervision and take three routes away or keep all routes and not add supervision? Mr. Mitchell stated that there might be a need for supervision in the afternoon, but it would reduce the need for supervision in the mornings.

Trustee Strasdin voiced concern that buses could get to all schools in fifteen minutes with traffic. The consensus of the Board was to allow Mr. Mitchell to further research the option to eliminate the transfer system. Mr. Mitchell stated that if on August 1 there is the feeling that eliminating the transfer system would not work, they could quickly revert to it.

President Whitaker stated that the goal is to ensure that all kids currently riding the bus can continue to safely ride the bus and arrive at their correct sites in ample enough time to get breakfast. She asked for more information with regard to the additional costs and how the District would address staffing issues. Parents, guardians, and staff will need to be aware of any changes. Dr. Stephens stated that she would get input from the leadership team regarding changes to the transportation system.

**D. For Discussion and Possible Action: Approval of Annual Workers’ Compensation Re-Insurance Renewal Contract.**

Trustee Strasdin moved, seconded by Trustee Hyde, to approve the Annual Workers’ Compensation Re-Insurance Renewal Contract. There were no public comments. The motion passed unanimously; Trustee Buckmaster was absent.

Phyllis Dowd reported that the number of incidents and claims rate are about the same, but costs are much lower than a traditional insurance policy. Trustee Schank suggested cautioning staff when ice is present to prevent slip and falls. Dr. Stephens commented that the Maintenance Department could utilize POOL’s e learning to train staff with safety training such as proper lifting. Staff have been asked to refrain from overfilling trashcans as they leave for summer break so that custodial staff do not lift heavily weighted items.

**E. For Presentation and Discussion Only: Regarding funding for the biennium and the new funding model.**

Dr. Stephens stated that AB 309 was signed and that she and Ms. Dowd need to review it. The budget policies are on the next Policy Committee agenda to incorporate guiding principles and the strategic plan.

Ms. Dowd reported that KOLO 8 news reported that the Governor signed five education bills involving school finance, which encompass DSA funding, collective bargaining, the ability to petition the County Commissioners for an increase in sales tax on behalf of education, and funding flexibility with some grants. The Governor also signed bills involving SafeVoice; reimbursement to teachers for supplies, funded at $121 last year and $180 this year; the modified business tax, scholarship opportunities for school safety; and the marijuana retail tax bill that allows funding to go directly to the DSA. The new funding model is still pending signature by the Governor.
The DSA amount for fiscal year 2020 is $7,006 per pupil, which is $217 less than this year’s DSA amount, but is $77 higher than what Ms. Dowd used in the budget. The District was at a 3.5% ending fund balance. This extra $77 would bring the District slightly over a 4% ending fund balance, and would cover some of the unexpected budget increases from Pool Pact and cover expenses if Transportation is unable to cut routes.

Ms. Dowd reported that there are still unknowns regarding the categorical funding that the District has received in the past. Dr. Stephens shared about the pre-kindergarten meeting that Ms. Dowd and Mr. Parsons attended where they learned there would be a 35 to 38 percent reduction in funding. Our District has a meeting scheduled with the Department of Education on June 24 to understand the impact to Churchill County.

The Department of Education (DOE) will announce the Ready by Three grant results after July 8. The DOE will divvy the amount out to every district instead of those districts who won the competitive grant. Ms. Dowd reported that information from the DOE has been slow in getting out to districts.

The legislature funded the Nevada 21 grant, which brought Chromebooks to the middle school and supported our costs for an Oasis staff member. The District will not know the amount of money until after July 1.

Trustee Pinder inquired about the $924,000 phase-in. Ms. Dowd stated that there has been no further discussion about a phase-in, so the full phase-in amount has been incorporated into the budget.

Ms. Dowd will present an amended budget for 2020 at the next Board meeting, which will show an increase in revenue and will pick up expenses like the POOL premium and leaving the rest in the fund balance. The District has 30-days after the legislative session closes to augment the budget.

F. For Discussion and Possible Action: The Board will select three Board members to work on and submit award nominations to the Nevada Association of School Boards.

Trustees Strasdin, Getto, and Schank will write and submit nominations to NASB. Debra Shyne will send a list of award categories to Board members. Trustee Schank requested Board members provide Debra with their recommendations of people to nominate.

PUBLIC COMMENT

There were no public comments.

DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS

Trustee Schank requested information regarding developing CTE certification programs. Dr. Stephens commented that this is part of the strategic plan and that she will invite Trustee Schank to the next CTE Advisory Committee meeting.

Trustee Schank requested a discussion regarding the honors diploma. Dr. Stephens commented that honors school was not eliminated and that the changes would affect the incoming ninth
graders next year, not the existing student body. Trustee Schank also requested an update on the status of the Warehouse.

Trustee Strasdin requested a written report regarding preparations for the high school’s upcoming year revolving around registration, the hire of a third counselor, the master schedule to see how advisory is project-based learning is incorporated into the master schedule.

**SET DATE AND TIME FOR NEXT BOARD “AGENDA SETTING” MEETING**

Trustees Whitaker, Hyde, and Schank will meet at 4:30 on Tuesday, June 18.

**CLOSED SESSION**

A. Discussion of negotiations and strategies regarding Churchill County Administrators’ Association, Churchill County Education Association, and the Nevada Classified School Employees Association pursuant to NRS 288.220.

   Dr. Stephens stated that there was not a need for closed session.

**ADJOURNMENT**

The meeting adjourned at approximately 8:08 p.m.

________________________________________

Carmen Schank, Clerk of the Board

*Prepared by Debra Shyne*