

**Churchill County High School (CCHS)  
1 Greenwave Circle, Fallon, NV 89406**

**CAREER AND TECHNICAL EDUCATION ADVISORY COMMITTEE  
MEETING MINUTES**

**March 7, 2019**

**CALL TO ORDER**

Gary Cordes, Chair of the Churchill County High School Career and Technical Education Advisory Committee called the meeting to order at 5:37 p.m., at the Churchill County High School Library, 1 Greenwave Circle, Fallon, NV 89406. He welcomed those in attendance and invited self-introductions.

**MEMBERS IN ATTENDANCE**

Gary Cordes, City of Fallon  
Summer Stephens, Superintendent, CCSD  
Wendy Mello, Career and Technical Education Department Secretary, CCHS/Ed Services  
Rebecca Mayer, Business Instructor, CCHS  
Joseph Wood, Drafting and Design Instructor, CCHS  
Jessica Johnston, Ag Instructor, CCHS  
David Gonzalez, Auto Mechanics, CCHS  
Legrand Perkins, Construction/Cabinetry Instructor, CCHS  
Dan Slentz. Oasis Online  
Chip Rutledge, Video Production Instructor, CCHS  
Tedd McDonald, MD, Banner Health  
Rick Lattin, Lattin Farms  
Bekki Taylor, JOIN Inc.  
Dave Tilley, CC Communications  
Vic Jones, Photographer  
Randy Sharp, Tedford Tire & Auto  
Jim Sustacha, Community

**PUBLIC COMMENTS**

Gary Cordes thanked Wendy Mello for her exemplary minute taking.

**REVIEW AND ADOPTION OF AGENDA**

Motion to adopt the agenda made by Tedd McDonald and seconded by Summer Stephens.

**APPROVAL OF MINUTES**

Motion to adopt the minutes from December 13, 2018 meeting was made by Jim Sustacha and seconded by Jessica Johnston.

### **FY18/19 Carl Perkins Grant and Expenditures**

Awarded- \$46,724.32  
Range to date-\$1,482.01  
Spent Year to date-\$16,986.84  
Encumbered-\$4,361.53  
Balance -\$25,375.95

### **FY18/19 CTE Allocated Grant, Expenditures and Modifications**

Actual \$101,040.81  
Range to date-3,801.51  
Spent Year to date-\$66,752.41  
Encumbered-\$10,602.41  
Balance -\$23,685.995

### **FY18/19 Competitive Computer Science Grant Expenditures and Modifications**

Awarded- \$68,435.00  
Range to date-\$90.72  
Spent Year to date-\$5,179.11  
Encumbered-\$909.91  
Balance -\$62,345.98

Wendy Mello indicated that Scott Wilson recently attended a Computer Science conference in California, and that number will change. Wendy also indicated that there is \$61,500.00 set aside in that grant for 30 Dell desktop computers, plus another \$1,500.00 for an instructor laptop and that she was told to hold off on ordering anything until the computer science standards were set for this coming year.

Dr. Stephens indicated that she has never seen a Competitive Perkins and Non-Competitive and that is something that we all have as a conversation point about the next time around. Wendy indicated that while we were on the subject of the grants, she not heard anything from the state yet as to legislation where they're at.

Gary Cordes asked Wendy Mello as to her recommendation on coverage for upcoming events. Wendy indicated that Elaine Adams has the spring leadership conference coming up, March 17th and the only thing that was approved in any of those grants was \$600.00 for her substitutes. Wendy said that the FFA group was in pretty good shape and they did raise money selling raffle tickets for a saddle.

Wendy indicated that there was a duplicate in the both the Perkins and the Allocated grants for some the exact same photography equipment in the amount of \$6,359.82.

HOSA Las Vegas-\$4,531.00 not covered. Chairman Cordes made the recommendation to cover the Spring Leadership Conference shortfall of \$4,531.35 which was seconded by Jim Sustacha.

HOSA Nationals-\$4,375.00 not covered-Committee made the decision not to cover this event. The students will need to raise money to attend.

The scanner for the automotive program was discussed. Dr. Stephens indicated that as far as the continuous improvement that we know we have to do to make sure we have those program standards in place. David Gonzales said that his scanner is from 2010 and that Mr. Evans never updated it and it is no longer supported. The price for a new one is now \$2,900.00 but the price if you buy it off the truck is \$6,000.00. Gary Cordes made a motion to approve the scanner for \$2,997.00 seconded by Rebecca Mayer.

Ted Ott has some wish lists for hand tools, welding helmets, as well as some other items. Jessica Johnson is willing to give \$1,000.00 of her money toward these items for Ted's programs. Dr. Stephens commented that she would have comfort level of waiting on these supplies until everybody goes through the expectations of continuous improvement for every program that needs to be addressed.

A motion was made to split and reallocate Jessica Johnstons grant money, \$2,000.00 to floriculture supplies (\$1,000.00) as well as rabbit hutches and other supplies for (\$1,000.00).

Mr. Woods's plotter printer for his drafting class is done. Oasis Online has come out numerous times and replaced the printheads plus completed other types of maintenance. Rebecca Mayer said that she has two plotters and is only using one. She did not know anything about the second plotter but Oasis could take a look at it and it's viable, she'd be happy to send that printer to Joe to save \$3,000.00. Wendy also said the there is a plotter printer upstairs at the district office in the hall that may not be used. Oasis will check out the one that at the district office as well to see if that may be an option.

Legrand Perkins indicated that his shop needs CNC machines, more table saws plus other equipment. Kids are stand around a lot and he needs extra equipment to help keep the kids learning to stay productive. Legrand can work with Apex again, and then we can revisit.

The high cost of transportation was discussed. The actual cost of mileage has not changed at \$1.55 a mile for the bus and \$22.00 an hour for the driver plus .25 cents a mile for the vans. Chip inquired as to why a final row could not be added to the vans. Dr. Stephens will get with Kenny on the mileage rates over time and transportation. Jessica Johnston asked about a teacher that is certified as a bus driver would help cut down the cost. Dr. Stephens indicated that transportation is currently a negotiated item and they are working on that. The second item is

there's been some recent changes and concerns over the hours of service for transportation and they are negotiating through that as well.

Chip expressed his frustration regarding the papers that they have to submit and that there been staff who have not done those things, but they still get things. They don't go to CTOs. They don't do a lot of things that they should do and this is returning staff. In previous meetings, they've had different teachers that did go through all the hoops and he wanted to know why they are getting any funding when they're not doing the things that are required? They are not taking care of their equipment and their inventories are a joke. He has a tough time with them getting additional money, and with him doing everything the way he's supposed to and then he has to sacrifice money because all sudden something broke and is needed.

Fundraising was discussed and an expectation or not. If it hasn't been, it's obviously something that needs to come forward in terms of the student organizations in that we have to make that a part of what is expected and how it puts some accountability back on the kids. What are the expectations for fundraising? Chip said that through the years his students have created videos and they got money from that too.

Chip Rutledge indicated that Dr. Sheldon said that she would continue to pay for Adobe licenses for his and Rebecca Mayer's programs. Dr. Stephens said that was prior and she was not aware of that.

Jim Sustacha expressed his concern regarding transportation about that amount of money for student travel was not to come from the student travel budget, there was an allocation of money in transportation to pay for the students. Dr. Stephens indicated that is not the case now. Jessica Johnston asked Dr. Stephens if she could look into the process and get a bus donated to the Ag program or the whole CTE program. Dr. Stephens said she would look into that, and find out about regulations? Could we get that to happen if we had a driver? How would that look?

Instructor Rebecca Mayer introduced her community partner Vic Jones for photography.

Jessica also asked about the giant hoop house in the back that was purchased with grant money? How far back does that go? Can we possibly find another site? Wendy and summer will check with the state regarding transfer of the hoop house.

Alex Kyser from the state will be here on March 29th at 1:30pm. to review quality program standards.

CTE New Teacher training. Joe said it was good. Dave Gonzales felt it was good but too late in the school year. He wanted to push the school district and others that we really should have had

a week long training earlier. Rebecca Mayer said that she very thankful she could go and it was well worth the money but she wished the timing was better.

July conference registration- Wendy indicated that there is money set aside for registration at \$300.00 each. Wendy said that she has an email to the state to see about spending the money in June for the July conference and is waiting to hear.

CTE Career Fair, we had February 6, we had 150 students registered and 135 actually came. A survey was completed to the adults that participated. Overall, everything was really positive other than leaving enough time for space in between when the students rotate for the interviewer to put their comments down.

Workplace Ready Testing: 91 students scheduled to test for the workplace ready and 15 of that 91 did not test. Makeup testing scheduled for late April.

Next Meeting scheduled for Thursday, May 6th at 5:30pm

#### **MEETING ADJOURNMENT**

No further action or discussion, the meeting was adjourned at 7:41p.m.