CALL TO ORDER
President Whitaker called to order the regular meeting of the Churchill County School District Board of Trustees at 6:01 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

PLEDGE OF ALLEGIANCE AND CHARACTER COUNTS WORD “FAIRNESS”
Joe and Max Dahl, Numa Elementary School students, led the pledge of allegiance and spoke a few words about the Character Counts word “Fairness.”

VERIFICATION OF POSTING OF AGENDA
President Whitaker confirmed the posting of the agenda pursuant to NRS 241.

ROLL CALL
Trustees Present
Trustee Kathryn Whitaker, President
Trustee Carmen Schank, Clerk
Trustee Phil Pinder, Acting Clerk
Trustee Tricia Strasdin
Trustee Fred Buckmaster
Trustee Amber Getto
Trustee Absent
Trustee Matt Hyde, Vice President

Others Present
Phyllys Dowd, Director of Business Services
Sharla Hales, Legal Counsel (via phone)
Debra Shyne, Executive Assistant
(Interested Staff/Community Members per Attached List)

REVIEW AND ADOPTION OF AGENDA
Trustee Pinder moved to adopt the agenda as produced, seconded by Trustee Buckmaster. There were no public comments. The motion passed unanimously.

PUBLIC COMMENT
There were no public comments.

RECOGNITION
A. Miss. Trista Dorman | VFW Post 1002, “Award Citation”
B. Miss. Kayleigh Moss | VFW Post 1002, “Award Citation”
D. Ms. Tiffany Picotte | VFW Post 1002, District 4, “Citizenship Education Teacher” – Department Winner and VFW “Citizenship Education Teacher” - State Winner

E. Mr. Keith Lund | VFW Post 1002, District 4, “Teacher Award”

F. Churchill County High School students Sean McCormick, Tommy McCormick, and Ben Dooley for participating in the State Wrestling Tournament.

Trista Dorman, Kayleigh Moss, and Ashby Trotter were not present at the time of recognitions. Kayleigh Moss arrived later in the meeting and was recognized for her VFW award. The Board recognized Tiffany Picotte for her VFW district and state awards. Keith Lund was not available to attend the meeting.

The Board recognized Division 3A State Champions in wrestling: Tommy McCormick in the 152-pound category, Sean McCormick in the 170-pound category, and Ben Dooley in the 285-pound category. The Greenwave wrestling team finished fourth in the Division 3A State Championships.

OLD BUSINESS

A. For Presentation and Discussion: Mr. Ozzie Henke, Director of Maintenance, will provide an update regarding the Churchill County High School Concession Stand, including an updated cost estimate and a sample letter provided to potential donors.

Ozzie Henke reported on the progress made with the high school concession stand project. Boardbook contains a sample letter that Mr. Henke will provide to volunteers and donors. Mr. Henke referenced the finalized drawings of the concession stand located in BoardBook. Mr. Henke introduced Kim Beeghly and reported that Ms. Beeghly has been diligent in rounding up community volunteers to assist with the construction of the concession stand. People in the community want to be part of this. Mr. Henke stated that he and Ms. Beeghly were happy to report that the Churchill County Credit Union (CCFCU) is donating the money to construct the building, which is close to $10,000. The CCFCU will pay to have Outwest Construction build the concession stand on site. Mr. Henke has a list of donors for everything from flooring, concrete, finish work, sinks, stoves, etc.

President Whitaker commented that they could have the discussion but cannot approve the CCFCU donation, as it is not on the agenda for approval. Mr. Henke will incorporate CCFCU’s donation into the building and will bring the donation for approval on the consent agenda at the next board meeting.

Trustee Schank thanked Mr. Henke and Ms. Beeghly for their efforts and voiced appreciation to the community for their support.

Trustee Strasdin thanked Mr. Henke and Ms. Beeghly for their work. She voiced concern about the blueprints. Mr. Ozzie met with the Quarter Back Club and Dr. Stephens. Outwest Construction is a licensed contractor and will do the framing; the District will pour a concrete pad. Mr. Henke would like to start the building process the end of February.

Trustee Strasdin asked about cabinets for the building. Mr. Henke stated that he would maximize the space as much as possible. Trustee Strasdin had concerns about the reach-in cooler and the refrigerators, as one of the refrigerators is located in the locked storage area. Trustee Strasdin commented that when she works in the concession stand they use two...
refrigerators and a soda fridge. Trustee Strasdin voiced concern about the two windows. When working in the concession stand you can’t see the field. Trustee Strasdin thanked Ms. Beeghly and Mr. Henke for their hard work. The concession stand is something that our athletic complex has stopped short of providing.

Trustee Strasdin asked if the concession stand would eliminate the need for Conex boxes. Ms. Beeghly stated that they would keep the large Conex box and would remove the one behind the snack bar. Trustee Strasdin asked if FYFL would have a place for storage. Ms. Beeghly commented that they could leave their supplies in the building several weeks before they need the supplies. Trustee Strasdin stated that she would meet with Mr. Henke to address other concerns.

President Whitaker thanked Ms. Beeghly and Mr. Henke for their work on this project and their commitment to making our facilities better.

**BUSINESS SERVICES UPDATE**

A. Budget to Actual Report (written report provided)
B. Update regarding other business items

There were no questions or other business items reported.

**UPCOMING BOARD EVENTS**

A. February 27, Wednesday, 6:00 p.m., Board Retreat, Maine Street Cafe
B. March 9, Saturday, Nevada Association of School Boards Part III Training
C. March 30 through April 1, 2019, Saturday-Monday, National School Board Conference, Philadelphia, PA

**CONSENT AGENDA**

A. Approval of Recommended Personnel Action (Attachment A)
B. Approval of Vouchers
C. Approval of January, 2019, Payroll
D. Approval of American Heart Association Fundraiser for Lahontan, E.C. Best, and Numa Elementary Schools
E. Approval of retirement for Mark Leiser and purchase of 0.3 of a year of PERS service credit in settlement of his claims against the District
F. Approval to Extend the Contract for Kimi Melendy, Director of Educational Services, for a period of one year through June 30, 2020, subject to agreement on contract terms
G. Approval to Extend the Contract for Kevin Lords, Director of Human Resources, for a period of one year through June 30, 2020, subject to agreement on contract terms
H. Approval to Extend the Contract for Derild Parsons, Director of Special Services, for a period of one year through June 30, 2020, subject to agreement on contract terms
I. Approval to Extend the Contract for Lisa Bliss, Assessment and Data Coordinator, for a period of one year through June 30, 2020, subject to agreement on contract terms
J. Approval of Modifications to Policy 2120.0 – Superintendent of Schools – Responsibilities
K. Approval of Modifications to Policy 4140.0 – District Wide Employee Banned and Illicit Substances Testing for a Drug Free Workplace
1. For Review Only: Regulation 4140.0 – Drug and Alcohol Testing Program for a Drug Free Workplace

L. Approval of Modifications to Policy 4140.1 – Alcohol and Drug Testing Policy of Authorized School Vehicle Drivers

M. Approval of Modifications to Policy 4142.0 – Code of Civility and Ethical Standards

N. For Review Only: Regulation 4145.0 – Group Health Insurance – Recommend Deletion

O. Approval of Modifications to Policy 4146.0 – Family and Medical Leave Act

2. For Review Only: Regulation 4146.0 – Family and Medical Leave Act

Trustee Strasdin disclosed a conflict of interest for agenda item 11A as it affects her relationship with Dawn Clark, a close friend. Trustee Strasdin concluded that the independence of judgement of a reasonable person in her situation would not be materially affected by this relationship, and because it is not a case of a disqualifying interest, she is going to vote on this matter. Trustee Schank moved to approve consent agenda items A-O as written. A revised personnel action form was provided at the meeting. Trustee Pinder seconded the motion. There were no public comments. The motion passed unanimously.

REPORTS BY BOARD MEMBERS

Trustee Schank reported that she spent an afternoon at the Blended Learning Center at the middle school and spent another day observing other classrooms.

Trustee Pinder reported that he attended basketball games the previous weekend.

Trustee Whitaker reported on her attendance at the Career and Technical Education fair.

NEW BUSINESS

A. For Discussion and Possible Action: Approval of applications for the Early Retirement Incentive Program (Policy 4811.0)

Kevin Lords reported that 1.5% of District employees equals six employees. The spreadsheet identifies the order according to seniority. The recommendation of the District is to follow the policy. Phyllis Dowd reported that she budgeted $160,000 for PERS buyouts. Ms. Dowd also pointed out an error in the cost of Gregg Malkovich’s retirement, which is $26,000 not $29,000.

Trustee Schank moved to approve the six names (as listed in BoardBook) for approval of applications for the Early Retirement Incentive Program. Trustee Pinder seconded the motion. Trustee Schank pointed out the importance of the Board sticking to their policy regarding buyouts. The motion passed unanimously.

Trustee Strasdin referred to the memo in BoardBook regarding Lori Norcutt’s retirement date. Sharla Hales, legal counsel, felt that it could be an administrative decision to extend Ms. Norcutt’s retirement date. The Board requested this item be on the next board meeting consent agenda.

PUBLIC COMMENT

Becky Dodd thanked the Board for approving her retirement and requested that with the savings in her salary that the Board hire a person to teach one of the specials at all of the elementary schools.
DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS

Trustee Schank requested discussion regarding photographing District facilities and having them framed and placed in the Board Conference Room; discussion on a District-wide school parent day where parents can visit schools; and the analysis of growth comparison between blended learning community and traditional school model.

Trustee Strasdin would like to discuss a potential policy regarding professional development.

SET DATE AND TIME FOR NEXT BOARD “AGENDA SETTING” MEETING

The first March meeting agenda setting date will be set at the Board’s retreat on February 27.

ADJOURNMENT

The meeting adjourned at approximately 6:59 p.m.

Prepared by Debra Shyne

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Carmen Schank, Clerk of the Board