CALL TO ORDER

President Hendrix called to order the regular meeting of the Churchill County School District Board of Trustees at 6:02 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

PLEDGE OF ALLEGIANCE

Trustee Gent led the pledge of allegiance.

VERIFICATION OF POSTING OF AGENDA

President Hendrix confirmed the posting of the agenda pursuant to NRS 241.

ROLL CALL

<table>
<thead>
<tr>
<th>Trustees Present</th>
<th>Others Present</th>
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<tr>
<td>Trustee Clay Hendrix, President</td>
<td>Summer Stephens, Superintendent</td>
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<td>Trustee Kathryn Whitaker, Vice President</td>
<td>Sharla Hales, Legal Counsel</td>
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<td>Trustee Carmen Schank, Clerk</td>
<td>Phyllys Dowd, Director of Business Services</td>
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<td>Trustee Matt Hyde, Acting Clerk</td>
<td>Derild Parsons, Director of Special Services</td>
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<td>Trustee Tricia Strasdin</td>
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<td>Trustee Phil Pinder</td>
<td>Debra Shyne, Executive Assistant</td>
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<td>Trustee Rich Gent</td>
<td>(Interested Staff/Community Members per Attached List)</td>
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REVIEW AND ADOPTION OF AGENDA

Trustee Gent moved to adopt the agenda as provided, seconded by Trustee Pinder. There were no public comments. The motion passed unanimously.

PUBLIC COMMENT

Dave Lumos and Angela deBraga invited the Board to attend their Hall of Fame ceremony scheduled for Saturday, September 15, at 6 p.m. Last year was their first induction and there were over 400 people in attendance.

SUPERINTENDENT UPDATE

A. Update regarding District-related matters

Dr. Stephens introduced her family at the board meeting; husband Bert and daughters Liz, Maddie and Poppy. Dr. Stephens also introduced the new Churchill County High School Principal, Scott Winter, and the new Transportation and Safety Director, Kenny Mitchell.
Dr. Stephens reported that she expects a few emergency hires before the start of school.

Dr. Stephens reported on the substitute teacher shortage. Kevin Lords and Dr. Stephens are looking into the emergency substitute certificate available through the State of Nevada Department of Education. It requires the District sponsor the person. It is a three year certification, requires the applicant have a high school diploma, and the District would provide applicants with substitute teacher training. Mr. Lords and Dr. Stephens are working on the training that would be provided to substitute teachers.

**BUSINESS SERVICES UPDATE**

A. Update regarding business related matters.

Ms. Dowd reported that four auditors were on site this week and will be back again in mid-September. The auditors will reach out to two Board members regarding a fraud questionnaire.

**UPCOMING BOARD EVENTS**

A. Friday, August 17, 8:00 a.m., Welcome Back All Staff Meeting, Churchill County High School Auxiliary Gym
B. Monday, August 20, 8:00 a.m., First Day of School
C. Friday-Saturday, November 16-17, Nevada Association of School Boards Conference, Las Vegas

**CONSENT AGENDA**

A. Approval of Recommended Personnel Action (Attachment A)
B. Approval of Vouchers
C. Approval of July, 2018, Payroll
D. Approval of class Size Reduction Report, Quarter 4
E. Approval of the Superintendent or designee to approve Non-Resident Student Variance applications on the Board of Trustee’s behalf, as required by Nevada Revised Statute 392.010

Trustee Whitaker moved to approve consent agenda item 10 A-E, seconded by Trustee Schank. There were no public comments. The motion passed unanimously.

**REPORTS BY BOARD MEMBERS**

Trustee Gent reported on his attendance at the Park and Recreation Committee meeting. Trustee Schank reported on her attendance at a Nevada Association of School Boards Directors’ meeting. Trustee Pinder reported on his attendance at the annual coaches meeting, as a boys and girls golf team coach, and stated that Mr. Daum provided a thorough training for coaches. Trustee Strasdin thanked staff for their efforts in putting together the Lahontan Valley News insert. Trustee Hyde reported on his attendance at a fundraiser for the Quarterback Club at the golf course.
OLD BUSINESS

A. For Presentation and Discussion: Update regarding the 2018-2019 school year Career and Technical Education program.

Dr. Stephens reported that the District is striving to increase pathways and opportunities for students. We need to be thoughtful over the next year with our strategic planning to ensure that we continue to build partnerships with business and industry people. Scott Winters, high school principal, is out in the community working hard to build partnerships.

Educational Services will take over the CTE grant program. Kristina Carey has been providing support and will be a key component in providing opportunities to Career and Technical Education (CTE) staff at the high school. The grants person will support the dual credit grant, the CTE grant, the Perkins grant, and the Work-Based Learning grant, as these grants go together. Mr. Winter and Dr. Stephens are considering getting support and opportunities working with JOIN and the community college system. The Regional Professional Development Program (RPDP) trainer will work directly with the entire CTE department on instructional strategies. Dr. Stephens will meet with Kristina Carey to solidify her involvement as part of the University of Nevada, Reno, as the master teacher and will coordinate with the RPDP to utilize collaboration time on Fridays to ensure CTE instructors get instructional support. Most instructors attended the CTE conference in Lake Tahoe a couple of weeks ago. The District will hire someone to manage the CTE grants which will free up funds to ensure that RPDP and Kristina Carey can be part of the team to help on the instructional side.

Scott Winter, Kimi Melendy, and Dr. Stephens will work on a six year strategic plan, starting in middle school, and build a coalition of people to assist with the work-based requirements that are required by law. Dr. Stephens stated that by late September or early October staff will put together the strategic design priorities. It will take time to put into place action plans to support the strategic design. The District will collect from its constituency, including kids, what is working and what isn’t working. Trustee Whitaker stated that the Board would like CTE to be part of phase one to show where the District is headed with CTE.

Trustee Schank asked Dr. Stephens if, once compiled, she could provide the Board with a list of all of the classes that fit under CTE.

NEW BUSINESS

A. For Presentation and Discussion Only: Oasis Online staff will report on their progress of installing new Promethean boards at schools, the number of remaining Smart Boards, and the training schedule for staff.

Dan Slentz thanked Ozzie Henke and his staff for their hard work as they are doing the heavy lifting by installing the Promethean boards, while Oasis staff identifies locations for the Promethean boards, gets them connected, and ensures that they are working. The District purchased 40 Promethean boards over the summer out of district funds, another 12 out of Title I funds, and three were purchased by the middle school, which is a total of 55 boards. Ten have been installed at Lahontan Elementary so far. About two are installed each day. After Lahontan, they will move to E.C. Best, then the middle school, and then the
high school. The District has approximately 100 Smartboards left in the District that will need to be replaced at some point. Oasis has salvaged parts from the ones that no longer work to keep the remaining Smartboards working for a while.

The District recently provided three days of training on Promethean Boards. Mr. Waite reported that 18 staff members completed all three days, which provided them with a Promethean Trainer certificate. These teachers represented all schools, K-12, and will be a trainer who can assist others at their schools. The Class Flow and Active Inspire software that comes with the Promethean Suite can be used when teaching. Mr. Waite explained how Promethean Boards are used in the classroom.

Mr. Slentz reported that Dr. Sheldon had put aside classroom technology money to purchase Promethean Boards throughout the year. The remainder of the money would be used to replace one-to-one devices, as needed, moving forward. Mr. Waite commented that the 18 teachers as well as Mr. Waite and Ms. Richardson will continue training. Staff will reach out to principals and let them know that they would like to help with Promethean Boards and with the Smart Notebook.

B. For Presentation and Discussion Only: Ms. Kimi Melendy, Director of Educational Services, will provide a report on the Churchill County High School’s credit retrieval program.

Kimi Melendy reported that she has been working with Nate Toigo at the high school to gather information about students who are taking math, science, and English as an additional course this year and she will send that information to Board members soon.

Ms. Melendy stated that summer school is for credit retrieval, though some students have opted to take a credit recovery course in addition to their current fall schedule. When students retake a course as credit recovery they take an entry test and are only tested on the modules that they do not pass. Ms. Melendy provided a list of all of the courses offered to high school students over the summer, which included the number of students who enrolled in a course and the number of students who passed those courses. Ms. Boone has been coming in since Monday and students have been completing courses that they did not complete over the summer. Fifty-six students have passed their courses. Twenty students are at 80 to 90 percent complete.

Dr. Stephens reported that three students received diplomas over the summer by completing credit recovery courses. President Hendrix requested these graduates be placed on the agenda for recognition.

C. For Discussion and Possible Action: The Board shall consider all efforts made by the school district to fill the positions through other means and designate our vacant teaching positions as critical positions (special education and math teacher at the high school and science and art teacher at the middle school) pursuant to NRS 286.523.

Kevin Lords voiced appreciation to the Board for their support in the hiring and recruiting process. Principals have been very successful in their recruiting efforts. The District has four teaching positions left to fill. If the remaining four positions are not filled before school starts, the District would like to look at hiring retirees as part of critical labor shortage.

Trustee Schank moved to approve the hiring of emergency positions pursuant to NRS 286.523 for special education and a math teacher at the high school and science and an art
teacher at the middle school. The motion was seconded by Trustee Pinder. There were no public comments. The motion passed unanimously.

D. For Presentation and Discussion Only: Ms. Sharla Hales, legal counsel, will update the Board regarding Nevada Law and Churchill County School District’s policy on weapons in schools, including the consequences of violating the law/policy.

Sharla Hales, legal counsel, reported on the laws associated with staff carrying weapons. NRS 202.265 states that a person shall not carry or possess while on the property of the a private or public school or while in a vehicle of a private or public school and it lists a number of weapons including pistol, revolver, or other firearm. It includes a whole list including dirk, dagger, switchblade knife, and others. This section does not prohibit possession of a weapon on the property of a public school by a peace officer, school security guard, or a person having written permission from the principal of a school to carry or possess the weapon. The District has Policy 5136.0, titled Weapons, which reflects what is in the statute. It states that weapons may not be carried at school or on the way to and from school, and then it lists the same list as identified in the statute. The policy does not state that there is an exception for a school to give written permission.

When discussed in the past, the previous Superintendent said that she did not give principals permission to give permission to staff. In the past, PoolPact said they would not insure a district where a principal gave written permission. It was discussed and understood that there would be no written permission given by principals. The broader situation has changed as PoolPact has a 16 hour course that must be taken in order to carry or possess a weapon. If the course is taken and passed, PoolPact would consider extending insurance, but Ms. Hales didn’t get the details of that course or when the exception would come into play or the amount of the insurance or who would qualify for the course, as the focus of this meeting is a preliminary conversation. Ms. Hales learned of an expert who has worked extensively in Nevada and has written a book that will come out soon and would be available to consult with the District, should the Board want deeper discussion or information.

President Hendrix asked if a teacher drives to school and there is a weapon in their locked in their automobile and the teacher goes into the classroom, are they in violation of the District’s policy? Ms. Hales stated that if it is on school property, they are in violation of the District’s policy and also in violation of the law as it is a gross misdemeanor. There is a specific statute that sets forth punishments for gross misdemeanors on school properties and it is stricter than a regular gross misdemeanor with higher penalties. President Hendrix commented that his concern is the more people are arming themselves. How many staff members who carry weapons know that they are in violation of carrying a weapon?

Superintendent Stephens reported that staff is required to sign off on some policies and regulations each year, but she is not sure if that is one of the policies or regulations that are provided to staff. Dr. Stephens will check with Mr. Lords to ensure that this item is on the list. Ms. Hales stated that it would be a service to the employees to make them aware of this policy.

Trustee Strasdin asked Ms. Hales if the Superintendent has the right to tell principals that they cannot provide written approval for a staff member to carry if the state, through
Nevada Revised Statutes, allows for the principal to make that decision. Ms. Hales stated that the Superintendent could because the Superintendent supervises the principals. The Board, in policy, has also stated that staff cannot carry weapons. The District’s policy does not allow for any exception.

President Hendrix requested Ms. Hales follow up with PoolPact and report back on their rules and when the 16 hour class is scheduled. Ms. Hales reported that she sent an email to PoolPact regarding this but the two staff members who could provide information were gone for a week for training. Ms. Hales will bring the information to the Board in a memo and will ensure that Debra Shyne makes the memo available to the public, as the public has a right to know. Trustee Strasdin commented that it would be good for faculty to know when it will be discussed.

Trustee Gent requested the name of the expert. Ms. Hales stated that it was Jeff Kaye. She will forward the email from Dotty Merrill to Board members.

PUBLIC COMMENT
There were no public comments.

DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS

President Hendrix asked Board members to refrain from putting additional agenda items on the list, unless urgent.

Trustee Schank requested discussion regarding appointed boards.

Trustee Hyde requested discussion regarding wages for substitutes. Superintendent Stephens requested that the lower wage for substitutes who are hired as emergency subs be included.

SET DATE AND TIME FOR NEXT BOARD “AGENDA SETTING” MEETING

Trustees Hendrix, Whitaker, and Gent will meet on August 13 at 4:30.

CLOSED SESSION

A. The Board will meet in closed session pursuant to NRS 288.220 with Lisa Bliss, Assessment and Data Coordinator, regarding salary and benefits in conjunction with contract renewal.

Trustee Whitaker moved that the Board meet in closed session pursuant to NRS 288.220 with Lisa Bliss, Assessment and Data Coordinator, regarding salary and benefits in conjunction with contract renewal and to continue negotiations with employees in central office positions (Director of Special Services, Director of Educational Services, Director of Business Services, and Director of Maintenance) regarding terms of contract renewal. The motion was seconded by Trustee Strasdin. There were no public comments. The motion passed unanimously.
B. The Board will meet in closed session pursuant to NRS 288.220 to continue negotiations with employees in central office positions (Director of Special Services, Director of Educational Services, Director of Business Services, and Director of Maintenance) regarding terms of contract renewal.

RECONVENE OPEN SESSION

A. **For Discussion and Possible Action:** Approval of amended contract terms for Lisa Bliss, Assessment and Data Coordinator.

   Trustee Schank moved to increase Lisa Bliss’ salary to $85,000 effective July 1. Trustee Strasdin seconded the motion. There were no public comments. It was noted that Lisa Bliss will receive a stipend for one year as coordinator for Northside Early Learning Center. There were no public comments. The motion passed unanimously.

B. **For Discussion and Possible Action:** Approval of amended contract terms with Director of Special Services, Director of Educational Services, Director of Business Services, and Director of Maintenance.

ADJOURNMENT

The meeting adjourned at 9:52 p.m.

The Board met in litigation session until 9:56 p.m.

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Carmen Schank, Clerk of the Board

*Prepared by Debra Shyne*