CALL TO ORDER
President Hendrix called to order the regular meeting of the Churchill County School District Board of Trustees at 6:00 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

PLEDGE OF ALLEGIANCE
Steve Ranson led the pledge of allegiance.

VERIFICATION OF POSTING OF AGENDA
President Hendrix confirmed the posting of the agenda pursuant to NRS 241.

ROLL CALL
<table>
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<tr>
<th>Trustees Present</th>
<th>Others Present</th>
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<tr>
<td>Trustee Clay Hendrix, President</td>
<td>Summer Stephens, Superintendent</td>
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<td>Trustee Kathryn Whitaker, Vice President</td>
<td>Sharla Hales, Legal Counsel</td>
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<td>Trustee Carmen Schank, Clerk</td>
<td>Phyllis Dowd, Director of Business Services</td>
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<td>Trustee Matt Hyde, Acting Clerk</td>
<td>Derild Parsons, Director of Special Services</td>
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<td>Trustee Tricia Strasdin</td>
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<td>Trustee Phil Pinder</td>
<td>Debra Shyne, Executive Assistant</td>
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<tr>
<td>Trustee Rich Gent</td>
<td><em>(Interested Staff/Community Members per Attached List)</em></td>
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REVIEW AND ADOPTION OF AGENDA
Trustee Gent moved to adopt the agenda as provided, seconded by Trustee Strasdin. There were no public comments. The motion passed unanimously.

PUBLIC COMMENT
Sheryl Faught paid tribute to Bert Miller. President Hendrix called for a moment of silence. The Board took a recess from 6:10 to 6:14 p.m.

SUPERINTENDENT UPDATE
A. Update regarding District-related matters

Dr. Stephens reported that she met with all Board members, Mayor Tedford, and almost all of the members of the leadership team. Kimi Melendy and Dr. Stephens have been working with Achievement Network (ANET) regarding building plans for the strategic design process for the District. The District applied for a grant related to strategic planning at the buildings but felt it made more sense to work with ANET and then work with the sites to tie back into the District level.
Dr. Stephens reported that she attended a Churchill Economic Development Authority meeting and the Governor’s Education Workforce Summit in June, which will tie in with the strategic design when deciding which programs to provide opportunities for students, such as advanced manufacturing, construction, health careers, and education. Nevada Ready has completed a lot of work. Dr. Stephens reported that the District has the Jobs for Nevada’s Graduates (JAG) work-based program, the Perkins grant, and college and career ready diplomas. There is incentive money available for college and career ready diplomas.

Dr. Stephens reported on her attendance at the Governor’s State Safety Taskforce meeting. By the end of the year the taskforce will provide no more than ten recommendations to the Governor. Some examples are social-emotional learning, building kids up; understanding with kindness; raising people to be citizens who have skills and content knowledge; a focus on mental health, safety, training and preparedness; and looking at facilities. It was noted that school districts need to have the flexibility to do what they need with the funds.

The District will purchase additional Chromebooks for each classroom at Lahontan. They had a mobile Chromebook station and a lab. Due to an increase in student numbers, the lab will be utilized as a classroom this year, so staff will roll out 2:1 Chromebooks for Lahontan classrooms. Mr. Malkovich and Michelle Richardson will work together on the roll out and ensure that training of staff occurs.

Dr. Stephens reported on the strategic design related to college and career ready diplomas and expectations of Assembly Bill 117. The State of Nevada has provided guidelines for students who are not college and career ready; for example, students who score 50 on the ASVAB or students who met the cut scores from ACT last year are considered college and career ready. The District can make the expectations more stringent. Any senior going into this next school year who do not meet the guidelines are required to be in school six class periods each day. Currently, the District receives full funding for seniors who are in four class periods per day, but the State will not provide full funding for any student who does not meet the college and career ready expectations.

President Hendrix commented that Fallon is no longer a community that can say violence doesn’t happen here and requested that the District ensure that staff and students are protected.

**BUSINESS SERVICES UPDATE**

A. Budget to Actual Report (written report provided)
B. Quarterly Workers’ Compensation Report (written report provided)
C. Quarterly Student Funds Report (written report provided)
D. Quarterly Board Budget Report (written report provided)
E. Quarterly Travel Reports (written report provided)
F. Report on the anticipated funding shortfall for school year 2019-20 due to the Distributive School Account (DSA) Equity Allocation Workgroup.
G. Update regarding business related matters.

Regarding item F, Phyllys Dowd stated that she tried to articulate the discovery of the error in the DSA calculation in her memo in BoardBook and explained how it affected the three counties who received teacher allocation money for students who were not enrolled in our
District. The District is in the same situation as Carson and Elko but we will be impacted more financially as Churchill has a higher percentage of charter school students. The DOE presented to the Legislative Counsel on Education earlier this month regarding their proposal for a phased approach over a four year period. The DOE is asking for $14 million in additional funding to make it more equitable to the districts so those behind in funding do not feel a penalty going on and at the same time our District won’t feel the penalty of going back in our DSA. The Districts who were underpaid get 10% increase in funding; those overpaid would get 10% less. The error in the Excel spreadsheet happened over time, due to changes in personnel at the DOE.

Trustee Gent inquired if the DOE admitted culpability? Ms. Dowd stated that they are referring to it as an adjustment.

Ms. Dowd reported that the business office has closed out 2018, are paying a few final bills, and are preparing for the audit. The audit will occur in September and the audit report will be delivered to the Board in October.

EDUCATIONAL SERVICES UPDATE

A. Update of the Read by Three Grant

Dr. Stephens reported that Kimi Melendy was out of town at a Tribes training. The state provided a partial continuation of the Read by Three grant for the learning strategists and coaches for the 18-19 school year. Churchill County was awarded $97,763, the same amount awarded the previous year for strategists. For phase 3, all districts received the partial continuation, if awarded in the previous year. For Phase 4, Lyon, Storey, and Eureka did not receive funds in the competitive part last year. For this year 80% of the funds went to continuation funds which left 20% for competitive grants. The District applied, requested additional elementary schools strategists, some literacy materials for K-3, and funds for summer school in 2019. The District was notified on May 31 that the grant application submitted was not funded. Carson, Douglas, and Storey counties also did not receive competitive funds. The District will take the feedback and ensure we meet the expectations of the grant next time. The District will continue with the one strategist, as funded.

UPCOMING BOARD EVENTS

A. Friday, August 17, 8:00 a.m., Welcome Back All Staff Meeting, Churchill County High School Auxiliary Gym
B. Monday, August 20, 8:00 a.m., First Day of School

CONSENT AGENDA

A. Approval of Recommended Personnel Action (Attachment A)
B. Approval of Vouchers
C. Approval of June, 2018, Payroll
D. Approval of June 13, 2018, Regular Board Meeting Minutes
E. Approval of June 27, 2018, Regular Board Meeting Minutes
F. Approval of the Temporary Inter-fund Loan Resolution
G. Approval of Memorandum of Understanding between Churchill County School District and Nevada Classified School Employees Association

H. Approval of updated contract terms for Lori Norcutt and Janel Buchan (Human Resources Analysts) and Debra Shyne (Executive Assistant to the Superintendent/Board of Trustees)

Dr. Stephens commented that the documents in support of item H were updated (handouts provided). Article 12 was modified to include four personal days with the allowance to carry over up to eight personal leave days, which is in line with the classified agreement.

Trustee Gent moved to approve consent agenda action items A-H as provided with the update provided by Dr. Stephens, seconded by Trustee Hyde. There were no public comments. The motion passed unanimously.

REPORTS BY BOARD MEMBERS

Trustee Pinder reported that he attended the signing of student athlete Stacy Kalt who will be attending Virginia Technology University. The high school and whole community are proud of Miss. Kalt’s accomplishments.

Trustee Strasdin encouraged Board members to make extra effort to be present Friday morning, August 17, for the all-staff welcome back meeting.

Trustee Schank reported that several trustees have been working on nomination forms for the Nevada Association of School Boards (NASB) awards and reported on her attendance at a NASB directors’ teleconference. An issue regarding appointed school boards will be brought up at the legislature, which NASB does not support. Dotty Merrill will be retiring, so NASB is looking for a new executive director.

NEW BUSINESS

A. For Presentation and Discussion: Mr. Derild Parsons, Director of Special Services, will update the Board regarding the Northside Early Learning Center grant parameters.

Mr. Parsons referenced his memo, provided in BoardBook, sharing parameters about how the District handles enrollment for Northside including historical notes about how the preschool started. Mr. Parsons reported that the District is in the final year of the grant and is actively pursuing the PDG2 grant at the federal level to ensure funding for the next five years. The current grant will end December 31, but an agreement was reached to continue funding until June 30.

Mr. Parsons reported that recommendations for new teachers for NELC will be on the recommended personnel action form for the next Board meeting. Last week the District had 97 eligible students in the four year old program and 109 total students, including the three year old program. The maximum enrollment for the PDG grant is 160 students.

Trustee Schank asked the percentage paid for out of the General Fund. Mr. Parsons stated that last year that amount was $309,000. Trustee Pinder asked about administrative staff at Northside. Mr. Parsons reported that the plan is to have an administrator on site. Trustee Strasdin thanked Mr. Parsons for his hard work and for running the school with integrity.
B. **For Presentation and Discussion:** The Churchill County High School staff will provide an update regarding the Athletic Survey Results for the Spring 2018 Season and will report on the number of concussions that occurred during the 2017-2018 school year.

Mr. Lords provided a report in BoardBook regarding the athletic survey. Dr. Stephens stated that it was important to identify how many students of a particular sport were represented, so the number of students was added to the report. Dr. Stephens will work with the new principal and Mr. Daum to ensure that sports surveys go out in a timely manner.

Dr. Stephens provided a memo at the Board meeting which contained information about the number of concussions in the 17-18 school year. There were three football students, four girls’ soccer students, one girls’ basketball student, and one baseball student who suffered a concussion.

Trustee Strasdin commented that the data is probably correct, but the surveys were sent out after Chromebooks were returned which made it difficult for students to provide input. There has been progress and Trustee Strasdin hopes to receive useful data this year.

C. **For Discussion and Possible Action:** The Board will receive an update regarding increased costs and improved product for the high school weight room floor replacement and may approve an increase from $15,000 as budgeted to approximately $51,000, with the difference coming from savings in other areas of the Capital Projects Fund.

Ozzie Henke previously he reported that replacing the weight room floor would cost around $15,000. Upon further investigation, Mr. Henke discovered that would be the cost for the same type of flooring, horse trailer mats, currently in the wrestling room. They are not sanitary and trap moisture underneath. Mr. Henke does not recommend buying the same product. Mr. Henke found a Mondo product, the bid is on page 86 and 87 of BoardBook, which is flooring used by professional gyms and universities. This product is expensive but it kills germs, in particular MRSA, on contact, and does not trap moisture underneath the mat, so there is no need to pull up the mat to be cleaned. The mats are either 6mm or 10mm. Mr. Henke recommend 10mm mats, and the company will donate 350 square feet if the District purchases the 10mm mats.

Mr. Henke reported that he realized quite a bit of savings over the summer. Eighty percent of the projects are done with an estimated savings of $123,795. If the maintenance department works quickly, this could be done the in the first month of school, but students will be displaced for a few weeks. Trustee Hyde suggested waiting until winter break as students will want to use the weight room all semester. Mr. Henke agreed.

Trustee Hyde moved to approve the extra money to replace the flooring in the weight room up to $51,000, seconded by Trustee Pinder. Chelle Dalager commented that she was excited about this flooring. The motion passed unanimously.

D. **For Presentation and Discussion:** Superintendent Stephens will provide an update regarding the Churchill County High School’s Career and Technical Coordinator position and will discuss long-term plans for the program.

Dr. Stephens updated the Board regarding the Career and Technical Coordinator (CTE) position. One of the concerns is that we maintain programs at the high school. The high
school needs to have multiple pathways and programs for kids, and Dr. Stephens’ understanding was that she could make the determination regarding how to fill this position for this school year. The position was posted as a classified position for the 2018-19 school year at 212 days, 8 hours per day. The purpose of this position is to meet the expectations of the grant requirements and to apply for the grant next year. There is not a very large pool of applications. Ms. Melendy would monitor and administer the grant application process. The new high school principal, Dr. Stephens, and the Regional Professional Development Program (RPDP) staff would provide instructional training for business industry teachers, to ensure they have teaching skills. CTE teachers attended the national conference over the summer to learn teaching skills. Dr. Stephens is anxious to hear what they learned and help them share with the Board how they will implement the things they have learned.

The conversation extends beyond CTE. While we need to make sure we maintain our CTE programs, Dr. Stephens doesn’t want the District to be too short sighted and be sure to focus on why we have these programs and look at our partnerships with the college and others to ensure we continue to have these programs should we lose a staff member. Dr. Stephens wants to ensure there is strategic planning to ensure that we have multiple pathways for kids that lead to success and for kids to be life ready. The strategic design would look at pathways that lead to high wage, high demand jobs for kids. Every kid needs to have a career someday so this needs to be talked about in a broader sense. We have JAG, a CTE coordinator, Jump Start, a work-based learning coordinator, and we want to be sure they all tie in together which represent opportunities for kids for success.

Trustee Strasdin stated that there is a broad conversation going on now and that she thought that this was going to be tabled so that the Board could talk about whether it would be a classified or licensed position. The concern is the salary range, the fact that the position is grant funded, and she felt that if this is an important position then money should come out of the General Fund to support the position. She also wanted to reassure the person put into this position that his/her position would remain if the grant went away, whether classified or licensed.

Trustee Schank agreed with Trustee Strasdin and asked Phyllis Dowd if there were money in the budget to support this position. Ms. Dowd felt that there was money and stated that she appreciated the fact that this classified position was increased to 212 days which helps provide the support needed to close out the grant after school ends. Dr. Stephens stated that she is not sure what this person needs to be doing and would like to research the duties and responsibilities more. The big concern is on the teaching side for those teachers who have not gone through a teacher training programs. Dr. Stephens would like to learn more and work with Ms. Melendy and RPDP staff to provide support for CTE teachers. CTE programming should drive the schedule and there are a wide variety of issues not solved for this school year. Dr. Stephens voiced concern about finding a teacher who would be highly-qualified at this point in the year who could take on the professional development aspect of this position. For this school year, Dr. Stephens plans to utilize RPDP time or find other master teachers in other school districts who could mentor our teachers on instructional strategies. Dr. Stephens read from the minutes from June 27 which stated that Dr. Stephens would move forward with posting, hiring, and making recommendations. The minutes also read that Trustee Hendrix requested it be on the agenda also, and Dr. Sheldon wanted Dr.
Stephens to keep the Board informed. Dr. Sheldon stated in the minutes that it would be nice to have the position in place but it was not essential. Dr. Stephens stated that it is essential to find training for staff members, have someone monitor and implement the grant and monies associated with the grant, and get the new principal involved immediately so that the high school is prepared for the future. For example, the high school has welding in the agriculture department. When Dr. Stephens met with the college, they asked if the District was offering welding. The high school should have already had those conversations. WNC is going to offer welding on Fridays. Knowing this, staff should have had conversations about what to do for kids so that they have Friday’s open to take welding (if the high school as not offering welding). The District needs to partner better.

Trustee Hyde would like to explore bringing in former retired teachers to teach on contract. Dr. Stephens commented that this would have to be in line with retirement laws. Sharla Hales, legal counsel, stated that the retiree could keep their retirement if they took a position that qualifies ordinarily under PERS if there is a critical shortage. Trustee Hyde stated that retired workers can earn up to $24,000. Phyllys Dowd reported that the business office reports wages to PERS and if the retiree were to go over the $24,000 amount the retiree would stop getting retirement and would have to pay back from day one of that year. Ms. Dowd reported that long-term substitutes have problems with reaching that threshold in late spring. If the District hired a retiree from the last school year that retiree has to have a 90 day break in service from the end of their contract year (September 1 for teachers). The District could hire a retiree from the year prior.

Dr. Stephens will explore all possibilities. The District has to have a work-based coordinator as it is required by law. RPD staff will be able to support teachers. Dr. Stephens and Ms. Melendy will work to find other solutions to provide support. Dr. Stephens will make sure that the principal is able to devote additional time to CTE. Board members will email Dr. Stephens with their ideas. Sharla Hales, legal counsel, stated that Dr. Stephens can elicit feedback from the Board and the document that Dr. Stephens prepares will be supplemental to an agenda item, so Debra Shyne can post it on the website, making it a public document. Board members can email Dr. Stephens a response, but they can’t email each other. Ms. Hales commented that Board members are aware of this practice.

E. **For Discussion and Possible Action:** Superintendent Stephens will present information about the applicant she recommends for hiring as Churchill County High School principal and the Board may take action to approve the recommendation.

Dr. Stephens reported that she sent out supplemental information, also placed online, recommending Scott Winter for the principal position at the high school. Dr. Stephens provided information to the Board regarding Mr. Winter’s background and experience. Dr. Stephens reported on the process used to interview applicants which involved various stakeholder groups. Dr. Stephens reviewed the notes from each group. A list of the committees, but not the students involved, was provided in BoardBook. Dr. Stephens stated that she failed to include Terri Pearson in the list, but added Ms. Pearson did a great job leading the student group. The questions were formed by committee members and were vetted by Dr. Stephens, who helped craft some of the questions. Also included in the supplemental documents was Mr. Winter’s letter and resume.
Trustee Schank moved to approve Dr. Stephens’ recommendation for the new high school principal. The motion was seconded by Trustee Pinder. Board members expressed their support. The motion passed unanimously.

F. **For Discussion and Possible Action:** The Board of Trustees will discuss changing the time limits for public comment at Board meetings.

Trustee Schank requested the time for public comment expanded. Sharla Hales commented that the number of minutes could be stated as a uniform time limit. The comment period would be three minutes, unless the Board president, with input from Board members, raised the limit to greater than three minutes at the start of the meeting. That number of minutes would be used for the entire meeting.

**PUBLIC COMMENT**

Chelle Dalager, current weights instructor at the high school, thanked the Board for the changes to their facility, which is much needed for safety.

Kevin McElhinney, new teacher at the high school from South Dakota introduced himself to the Board. He is a graduate of Churchill County High School, class of 2002, and thanked the Board for the opportunity to come back home.

**DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS**

President Hendrix requested the Board not add additional items on this list for now to allow Dr. Stephens a chance to get caught up on the requested agenda items.

**SET DATE AND TIME FOR NEXT BOARD “AGENDA SETTING” MEETING**

Trustees Hendrix, Whitaker, and Pinder will meet on Monday, July 30, at 4:30 p.m.

**CLOSED SESSION**

A. The Board will meet in closed session pursuant to NRS 288.220 with Lisa Bliss, Assessment and Data Coordinator, regarding salary and benefits in conjunction with contract renewal.

At approximately 8:31 p.m., Trustee Gent made a motion to meet in closed session pursuant to NRS 288.220 with Lisa Bliss, Assessment and Data Coordinator, regarding salary and benefits in conjunction with contract renewal, seconded by Trustee Whitaker. There were no public comments. The motion passed unanimously.

**RECONVENE OPEN SESSION**

A. **For Discussion and Possible Action:** Approval of amended contract terms for Lisa Bliss, Assessment and Data Coordinator.

The Board met in negotiation session and will schedule another negotiation session after the next Board meeting.
ADJOURNMENT

Trustee Whitaker moved to adjourn at 9:52, seconded by Trustee Strasdin. There were no public comments. The motion passed unanimously.

The Board met in litigation session until 9:56.

Prepared by Debra Shyne

Carmen Schank, Clerk of the Board