CALL TO ORDER
President Hendrix called to order the regular meeting of the Churchill County School District Board of Trustees at 6:02 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

PLEDGE OF ALLEGIANCE
Dr. Sheldon led the pledge of allegiance.

VERIFICATION OF POSTING OF AGENDA
President Hendrix confirmed the posting of the agenda pursuant to NRS 241.

ROLL CALL
Trustee Clay Hendrix, President
Trustee Kathryn Whitaker, Vice President
Trustee Matt Hyde, Acting Clerk
Trustee Tricia Strasdin
Trustee Phil Pinder
Trustee Rich Gent

Trustee Absent
Trustee Carmen Schank, Clerk

Others Present
Sandra Sheldon, Superintendent
Sharla Hales, Legal Counsel
Phyllys Dowd, Director of Business Services
Debra Shyne, Executive Assistant
(Interested Staff/Community Members per Attached List)

REVIEW AND ADOPTION OF AGENDA
President Hendrix commented that since the ratification of the Administrators’ contract is on the agenda (Item 15C); there is no need to have negotiations regarding the Administrators’ Association (Item 19A).

Trustee Gent moved to approve the agenda as provided with modifications to 19A as discussed. The motion was seconded by Trustee Pinder. There were no public comments. The motion passed unanimously; Trustee Schank was absent.

PUBLIC COMMENT
There were no public comments.
RECOGNITION

A. The Board will recognize Dr. Sandra Sheldon for her service to the District.

The Board recognized Dr. Sheldon for her service. President Hendrix presented Dr. Sheldon with flowers and a plaque. Individual Board members thanked Dr. Sheldon for her leadership and dedication to the District.

Dr. Sheldon provided an overview of the district. She talked about the importance of public schools, school funding, school boards, central office staff, and the role of the superintendent, administrative team, teachers, and support staff. Dr. Sheldon thanked the Board for their support and the importance of the role of Board members.

Jeff Nell, Deby Smotherman, Steve Ranson, Andrea Zeller, Nate Strong, Dan Slentz, Sharla Hales, Michele Taylor, Kimi Melendy, Ozzie Henke, and Kristin Sheldon, individually, thanked Dr. Sheldon for her service to the District and for the support and mentoring she provided.

[The Board took a break from 6:46 to approximately 7:00 p.m.]

SUPERINTENDENT UPDATE

A. Dr. Sheldon will provide a brief overview of the state of the District.
B. Update regarding District-related matters

Dr. Sheldon had nothing more to report.

BUSINESS SERVICES UPDATE

A. Budget to Actual Report (written report provided)

There were no questions.

EDUCATIONAL SERVICES UPDATE

A. Violent Acts Report, May 11, 2018 through May 25, 2018 (written report provided)

There were no questions.

UPCOMING BOARD EVENTS

A. Monday, August 20, 8:00 a.m., First Day of School

CONSENT AGENDA

A. Approval of Recommended Personnel Action (Attachment A)
B. Approval of Vouchers
C. Approval of May 23, 2018, Regular Board Meeting Minutes
D. Approval of the Debt Management Policy

Trustee Whitaker moved to approve consent agenda Items A-D. It was noted that this motion included a revised Recommended Personnel Action form in red folders, which contained additional resignations, not hires. The motion was seconded by Trustee Strasdin.
There were no public comments. The motion passed unanimously; Trustee Schank was absent.

**REPORTS BY BOARD MEMBERS**

There were no reports by Board members.

**PUBLIC HEARING**

A. **For Discussion and Possible Action:** The Board will discuss and take action to approve Resolution 18-01, the Fiscal Year 2018 Augmented Budget, including revising, adding, or deleting any line item in the augmented budget.

Phyllys Dowd reported that the completed budget is in BoardBook, but she has made some changes this week (handout provided) as there were some grant funding changes for Northside Early Learning Center. Mr. Parsons received additional funding for this fiscal year, ending June 30. Changes are identified in yellow on the budget handout. Ms. Dowd explained the details of the changes.

Trustee Whitaker moved to approve Resolution 18-01 for the Fiscal Year 2018 Augmented budget, seconded by Trustee Hyde. There were no public comments. The motion passed unanimously; Trustee Schank was absent.

**NEW BUSINESS**

A. **For Discussion and Possible Action:** Acceptance of renewal proposal from the Nevada Public Agency Insurance Pool (POOL) and approval for payment from fiscal year 2018-2019 funds.

Phyllys Dowd introduced Chris Rogne from E.H. Hursh and Mike Rebaleati from PoolPact who provided a presentation of the insurance renewal package.

Mr. Rogne reviewed the costs of the insurance policy for the school district, which covers general liability, teachers’ liability, errors and omissions as board members, all liability with a $10 million dollar limit, as well as all tangible property coverage owned by the school district including buildings, personal property within those buildings, equipment, and all vehicles, including buses. The policy has increased this year by $39,056. This 8.5% increase is due to daily average attendance in the school. Last year the POOL made an error in providing a 3.75% allocation for costs across schools and, although values are down a little bit, the property rate within the pool is up by 12.5%. Those together caused the increase.

Mike Rebaleati reported on the highlights and benefits of the insurance program. The POOL reinsures with Lloyds of London for all of the properties and for flood and earthquake insurance. They increased POOL’s reinsurance by 12.5% this year. Mr. Rebaleati stated that the POOL is lucky to have a long-term relationship with Lloyds of London. Due to this relationship, the POOL has experienced flat rates over the past four or five years. They like the POOL and know it is well managed. Lloyds of London has been hit hard due to hurricanes last year and the fires in Santa Rosa and in other parts of the United States, so they suffered immense losses. Their increases were as much as 45%, but because of the
POOL’s long-term relationship with Lloyds of London, they were able to negotiate a 12.5% increase.

Mr. Rebaleati stated that POOL would be happy to provide a special presentation to the Board with much greater detail of their services. The POOL just celebrated their 30th year and has a retreat scheduled on September 20-21. Those who attend would learn a lot more and would be able to influence future decisions and policies in terms of how they handle premiums and how premiums would be treated in the future. The District had, at no cost, a $1 million dollar coverage for cyber events, which has been increased to $3 million dollars. There is also a $500,000 privacy response event, which ensures that whoever is affected by the breech is treated properly. The POOL will continue to offer safety training through the Nevada Association of School Boards as well as offer other types of training. The POOL also offers safety grants to districts.

Dr. Sheldon thanked POOL for the grants that the District has participated in, as well as conferences staff has attended regarding safety. Mr. Rebaleati reported that their online training software has been enhanced significantly in the last several months. POOL staff will work towards reducing premiums this year.

Ms. Dowd reported that the rate increase for average daily attendance was due to the fact when Ms. Dowd submitted the application to E.H. Hursh two years ago she submitted average daily attendance figures that did not include Northside Early Learning Center. The figure was slightly less than the DSA enrollment, so the missing attendance data was not recognized at the time. This year, Northside Early Learning Center’s average daily attendance was included. Mr. Rogne reported that the 3.7% that was provided as a discount last year in error was specific to school districts. Ms. Dowd stated that the additional DSA funding is more than enough to cover the increase in the POOL insurance premium.

Trustee Hyde moved to approve the renewal proposal from the Nevada Public Agency Insurance Pool and approval for payment from fiscal year 2018-2019 funds. The motion was seconded by Trustee Whitaker. There were no public comments. The motion passed unanimously; Trustee Schank was absent.

B. For Discussion and Possible Action: The Board will discuss their vision for the Career and Technical Education programs and determine whether the Career and Technical Education Coordinator position will be a licensed position or a classified position at the Churchill County High School.

Dr. Sheldon stated that she emailed the Board regarding options for the Career and Technical Education (CTE) coordinator position. Dr. Stephens is attending the Governor’s work force development meeting in Las Vegas, which is attended by several industries across the state, higher education, and high school CTE program representatives. Dr. Sheldon has made several recommendations for Dr. Stephens to consider and would like to leave this item for Dr. Stephens to determine if this position will be classified or licensed, as July 27 is almost four weeks before school starts. Dr. Stephens can move forward with posting, hiring, and making a recommendation to the Board. President Hendrix asked Debra Shyne to ensure this is on the next agenda. Dr. Sheldon will let Dr. Stephens know to keep the Board informed. It would be nice to have that position in place, but it is not essential.
C. **For Discussion and Possible Action:** Report by Phyllis Dowd regarding the fiscal impact of the proposed changes to the 2018-2020 School Year Negotiated Agreement between the Churchill County School District and the Churchill County Administrators’ Association. Ms. Dowd will provide specific information about 2018-2019, with the understanding that more specific information about 2019-2020 will be provided when it is available. Action to ratify the proposed agreement.

Phyllis Dowd reported on the costs associated with the administrators’ contract. Ms. Dowd pointed out that the administrators and classified contracts are for a two year period. Costs for only the current year are included in the Board packet. Ms. Dowd explained that the administrators' agreed with a 1% increase and an additional column for Masters plus 90 education credits. Currently, no administrators would qualify for the additional level. The administrators gave up district-paid educational credits. Currently, any District-paid classes could have been used for salary advancement. The District will continue to provide classes, but those classes cannot be used for salary advancement. There is a cap of 35 credits, so over several years they would meet that cap and stop using district-paid training for salary advancement. We have increased the early notification incentive to $1,000 and increased the monthly cell phone reimbursement to $50 per month ($600 annually). The total expected increase in costs for the agreement is $14,100.

Ms. Dowd reported that page 156 has a typographical error on Item 1-10, the word Board should have been struck through. The acronym is now EMRB (Employee-Management Relations Board).

Trustee Whitaker moved to approve the Churchill County Administrators’ Association 2018-2020 contract with noted changes. The motion was seconded by Trustee Pinder. There were no public comments. The motion passed unanimously; Trustee Schank was absent.

D. **For Discussion and Possible Action:** Report by Phyllis Dowd regarding the fiscal impact of the proposed changes to the 2018-2020 School Year Negotiated Agreement between the Churchill County School District and the Nevada Classified School Employees Association. Ms. Dowd will provide specific information about 2018-2019, with the understanding that more specific information about 2019-2020 will be provided when it is available. Action to ratify the proposed agreement.

Phyllis Dowd referred to BoardBook pages 188 and 189 regarding the cost allocation. Language was cleaned up and personal days were increased by one day, so classified employees will receive four personal leave days. The cost was calculated as paying all classified employees one day, so the cost is $7,857. The District did get language on association leave. All language that references the classification manual regarding salary enhancements from 2004 was removed. The music accompanist no longer needs to have a paraprofessional credential. This will enhance the District’s ability to recruit if that position is opened in the future. The salary table was updated with a one percent increase and column Z has been added. Column Z has less than 20 individuals who have capped out, so those 20 will have a step this year where they did not have one last year. The 1% COLA is $84,300, so combined those increases are $101,000. The Bus Drivers’ handbook was removed from the classified agreement as it is part of a procedure in the transportation department. The association agreed to a two year contract.
Trustee Whitaker commented that she supports the contract but when adding additional personal days it creates a substitute problem and that is a concern. Ms. Dowd commented that Trustee Whitakers’ concern is valid for licensed, but only about half of the classified employees get a substitute if they are out.

Trustee Hyde asked if these costs include the PERS increase as well. Ms. Dowd reported that it does include PERS, Medicare, and workers’ compensation costs.

Trustee Pinder reported a potential conflict of interest. Due to his personal relationship with his wife, who is a classified food service worker, he therefore concluded that the independence of judgement of a reasonable person in his situation would be materially affected and it is a clear case of a disqualifying conflict of interest, so he will abstain in this matter.

Trustee Strasdin moved to approve the proposed changes to the 2018-2020 school year negotiated agreement between the Churchill County School District and the Nevada Classified School Employees Association. The motion was seconded by Trustee Gent. There were no public comments. The motion passed; Trustee Schank was absent and Trustee Pinder abstained.

PUBLIC COMMENT

Jeff Nell spoke about bringing speaker David Arthur to the District to talk about the culture of society.

DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS

Trustee Gent asked about the status of school safety. Dr. Sheldon stated that there have been a couple of task force meetings, but nothing has been determined yet.

SET DATE AND TIME FOR NEXT BOARD “AGENDA SETTING” MEETING

Trustees Hendrix, Whitaker, and Schank will meet on July 12 at 4:00 p.m.

CLOSED SESSION

A. Discussion of negotiations and strategies regarding Churchill County Administrators’ Association and the Nevada Classified School Employees Association pursuant to NRS 288.220.

B. The Board will meet in closed session pursuant to NRS 288.220 regarding central office positions (Director of Special Services, Director of Educational Services, Director of Business Services, Director of Maintenance, and Assessment and Data Coordinator) salaries and benefits in conjunction with contract renewal.

President Hendrix stated that the Assessment and Data Coordinator position will not be addressed tonight. Trustee Pinder moved to go into closed session pursuant to NRS 288.220 regarding central office positions (Director of Special Services, Director of Educational Services, Director of Business Services and Director of Maintenance) salaries and benefits in...
conjunction with contract renewal. Trustee Strasdin seconded the motion. There were no public comments. The motion passed unanimously; Trustee Schank was absent.

RECONVENE OPEN SESSION

A. **For Discussion and Possible Action:** Approval of amended contract terms for the Director of Special Services, Director of Educational Services, Director of Business Services, Director of Maintenance, and Assessment and Data Coordinator.

The meeting reconvened at 9:00 p.m.

Trustee Whitaker moved to approve salary changes to the Business Services Director to $112,000, Educational Services Director to $112,000, Maintenance Director to $74,000, and Special Services Director to $104,000 subject to negotiations of other contract terms. Sharla Hales will research the ramifications of a salary schedule. The motion was seconded by Trustee Hyde. There were no public comments. The motion passed unanimously; Trustee Schank as absent.

ADJOURNMENT

The meeting adjourned at 9:05 p.m.

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Carmen Schank, Clerk of the Board

*Prepared by Debra Shyne*