CALL TO ORDER
Vice President Whitaker called to order the regular meeting of the Churchill County School District Board of Trustees at 6:04 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

PLEDGE OF ALLEGIANCE
Brad Whitaker led the pledge of allegiance.

VERIFICATION OF POSTING OF AGENDA
Vice President Whitaker confirmed the posting of the agenda pursuant to NRS 241.

ROLL CALL
<table>
<thead>
<tr>
<th>Trustees Present</th>
<th>Others Present</th>
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<tr>
<td>Trustee Kathryn Whitaker, Vice President</td>
<td>Sandra Sheldon, Superintendent</td>
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<td>Trustee Carmen Schank, Clerk</td>
<td>Sharla Hales, Legal Counsel</td>
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<td>Trustee Matt Hyde, Acting Clerk</td>
<td>Phyllys Dowd, Director of Business Services</td>
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<td>Trustee Tricia Strasdin</td>
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<td>Trustee Phil Pinder</td>
<td>Debra Shyne, Executive Assistant</td>
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<td>Trustee Rich Gent</td>
<td>(Interested Staff/Community Members per Attached List)</td>
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<td>Trustee Absent</td>
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<td>Trustee Clay Hendrix, President</td>
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REVIEW AND ADOPTION OF AGENDA
Trustee Gent moved to approve the agenda as provided, seconded by Trustee Schank. There were no public comments. The motion passed unanimously; President Hendrix was absent.

PUBLIC COMMENT
Gregg Malkovich, Principal of Lahontan, stated that on April 19 the Board had an approximately five minute discussion about him having 30 years in PERS, how much or little longevity he had, when he would retire, and how the Board would like someone with more time left. Mr. Malkovich reported that he has had 28 successful years in education in the State of Nevada, he recently turned 50, and has every intention of working another 13 to 17 years.

Laura Malkovich requested the Board of Trustees preserve a full-time administrator and eight classrooms at Northside Early Learning Center (NELC) next year. Ms. Malkovich understands that the District is advocating and in support of cutting two classrooms and providing partial outside leadership at NELC. Ms. Malkovich commented that anything short of full-time leadership at NELC is disadvantageous and potentially harmful for students, families, staff, and
the community. Ms. Malkovich spoke about the PDG grant funding, previous staffing for NELC, and current staffing needs.

RECOGNITION

A. The Board will recognize Churchill County High School’s 2018 Nevada State Health Occupations Students of America (HOSA) Champions.

Trustee Strasdin recognized the following HOSA students:

- Silver Medalist, Second Place, Public Service Announcement: Seidi Lopez, Selene Montes, Ramona Montes, and Olivia Parkerson.
- Bronze Medalist, Third Place, Medical Reading: Brynlee Shults.
- Fifth Place, Extemporaneous Poster: Macie Anderson, Job Seeking Skills: Vera Vaz, and Medical Assisting: Joelle Jarschke.

Trustee Strasdin thanked Ms. Adams, HOSA teacher, in recognition of her efforts with the program.

B. The Board will recognize the Churchill County High School’s Music Department for their 2018 performance achievements.

The music department was not in attendance.

C. The Board will recognize 2018 school district retirees.

Vice President Whitaker and Dr. Sheldon provided “marble apples” to retiring classified and licensed staff members, which included: Mike Ansotegui, Dan Combo, Richard Evans, Jaimi Woods, Russ Frost, Jack Jarschke, Linda Lang, Terri Laca, Janice Humphrey, Kelly Frost, Karen Wilhelm, and Walter Johnson. Not present were Kathleen Hogan, Shelly Hubbard, and Mary Kroll.

SUPERINTENDENT UPDATE

A. Laura Malkovich and Derild Parsons (Northside Early Learning Center), Gregg Malkovich (Lahontan Elementary School), and Keith Boone (E.C. Best Elementary School) will present end of year data regarding their School Performance Plans.

Northside Early Learning Center

Laura Malkovich, Mara Edman, and Janelle Pope from NELC reported on their school performance goals and progress. Ms. Malkovich reported on teacher qualifications, student eligibility funding, and curriculum. Ms. Malkovich reported that the curriculum is state approved and standards based. The class size ratio has to be 1:20 for the 4 year old program and 1:8 for the 3 year old program. NELC participates in Silver State Quality Rating Improvement which is an assessment of the environment and the interactions teachers have with children. NELC has improvement plans for family engagement, curriculum, assessment, and inclusion. Ms. Malkovich and staff reported on the evaluation process,
family involvement, inclusion, and assessments. Board members asked questions. Staff prepared and showed a video about Northside’s Pre-K program.

Derild Parsons reported that data shows that students who attend Pre-K are much more prepared for kindergarten.

**Lahontan Elementary School**

Gregg Malkovich, Brad Whitaker, Jennifer Buckmaster, and Faith Dellera presented information about Lahontan’s performance goals, which include teachers participating in the Nevada Educator Performance Framework to increase scores; implementing a rigorous curriculum to meet the Nevada rigorous standards with support from Eureka Math, Being a Writer, Read Well, guided and small group reading instruction; assessment data to monitor growth, including the Renaissance program; the school’s safe learning environment, including fire drills, lock down drills, parking lot reconfiguration, and staggered release times to aid in the flow of traffic; and parent and community involvement which included family literacy night strategies, book fairs, spring fling, Winterfest, and books sent home to support student learning.

**E.C. Best Elementary School**

Keith Boone reported how E.C. Best has achieved each of their performance goals, which include: ensure excellence with high expectations for all students utilizing Friday’s collaboration time to facilitate progress, including staff development to include blended learning and Google Classroom as well as NWEA data and identifying gaps and the Being a Writer program; implementing rigorous curriculum to meet Nevada Content Standards using curriculum pacing guides during common planning time to ensure all students receive appropriate curriculum; utilize assessment data to monitor and measure growth and achievement using assessments from MAPS, Star, Eureka, Read Well and writing data; encourage a positive climate and culture providing a safe and secure learning environment through Tribe agreements, monthly drills, token economy, and encouraging parent involvement; and incorporate parent and community partnerships to maximize positive impact on student success, which included parent conferences with the expectation that each teacher complete 100 percent of parent participation. In the fall all but three parents and in the spring all but four parents attended parent conferences. Staff would like to have difference makers next year and a quarterly assembly. Mr. Boone reported on how E.C. Best maximizes their school budget to better classrooms and instruction. Mr. Boone reported four parent nights that had more than 50 percent of parents attending. Instead of pointing out the negative, the school recognizes kids for positive behavior with Bulldog Bucks. Mr. Boone reported that he gets a lot of comments from staff and parents regarding E.C. Best not having a single point of entry.

[The Board then moved to Item 14C, Memorandum of Understanding with the Churchill Community Coalition.]

### B. Update regarding District-related matters.

There were no updates.
BUSINESS SERVICES UPDATE

A. Budget to Actual Report

B. Update regarding business-related matters

Phyllys reported on her attendance at the DSA Equity Committee meeting where they developed a recommendation to Dr. Canavero and the Legislative Counsel Bureau regarding how to accommodate the previous error in the DSA calculation. They recommended a two-step phase in for Elko, Carson, and Churchill Counties. The first phase is for teacher allocation as Churchill has incorrectly received funds. This would be phased in over a four year period (10% for the first year, 20% for the second year, 30% for the third year, and 40% for the fourth year). The second phase would affect the entire model to accommodate charter school students. The way the model previously worked, all calculations were without charter school enrollment. Charter school student enrollment is in the 40,000 range, so they are a significant part of the State Education Plan. When those students are added into the model it affects every county. This would also have a phase over a four year period. In November, districts and charter schools report their expenses for the previous year. The consolidated model would calculate the per-pupil rate based on the Governor’s recommended education budget that goes before the legislature. The per-pupil DSA rate will be known in January or February. Clark County is in severe financial distress and it is anticipated that they will petition the legislature to help them recover.

Ms. Dowd reported that she reached out to Oasis Academy so they are not blind-sided by these financial implications.

BUSINESS SERVICES UPDATE

A. The latest Student Enrollment Data will be provided to the Board of Trustees (written report provided)

B. Violent Acts Report, April 17, 2018 through May 11, 2018 (written report provided)

Trustee Schank commented that the violent acts numbers were down for the high school.

UPCOMING BOARD EVENTS

A. Friday, May 25, 7:00 p.m., CCHS Graduation, Ed Arciniega Stadium, Churchill County High School

CONSENT AGENDA

A. Approval of Recommended Personnel Action (Attachment A)

B. Approval of Vouchers

C. Approval of April 13, 2018, Regular Board Meeting Minutes

D. Approval of April 18, 2018, Special Board Meeting Minutes

E. Approval of April 19, 2018, Special Board Meeting Minutes

F. Approval of Student 18-12 and Student 18-13 to Enter the General Education Development (GED) Program

G. Approval of Projected Class Size Reduction Report for the 2018-2019 School Year
H. Approval of the 2018-19 Sponsor Application for the National School Breakfast and Lunch Programs

The class size reduction report handout was provided to the Board and public. Trustee Gent moved to approve consent agenda action items A-H as provided, seconded by Trustee Pinder. Phyllis Dowd commented that she did not realize the gibberish on page 52-54 for the National School Breakfast and Lunch Program application. She explained the information contained on those pages. Debra Shyne has placed these pages online and provided copies for the Board and public at the meeting. There were no public comments. The motion passed unanimously; President Hendrix was absent.

REPORTS BY BOARD MEMBERS

Trustee Pinder reported on his attendance at candidates’ night; the regional softball/baseball tournament, thanking Mr. Daum and the City of Fallon for their support; the adult education graduation; and his participation with the state golf program. Trustee Pinder stated that the high school’s softball team qualified for the state tournament for eight consecutive years and has won five out of those eight years, which constitutes a dynasty. You have to have great coaches, players, and community support to have that kind of success over eight years.

Trustee Strasdin reported on the softball/baseball regional tournament and voiced appreciation to the District for making sure the facilities looked nice and to the City of Fallon for stepping in with a far above average hospitality tent. Coaches and officials commented on the hospitality tent and a lot of people commented on the District’s facilities, grounds, and maintenance.

Trustee Schank reported on her attendance at the adult education graduation; high school scholarship awards night; candidates’ night; and on her attendance at a Nevada Association of School Boards (NASB) telephone conference regarding the open meeting law, code of ethics, and a conversation regarding appointed boards. Trustee Schank will report to NASB regarding the difficulties our District is having with substitute teachers. Trustee Schank also reported that NASB Award nominations need to be submitted no later than August 15.

Vice President Whitaker reported on her attendance at scholarship awards night and adult education graduation, reporting that 24 students received their Adult Education diplomas and five attended the graduation ceremony. It was discussed at the Discipline and Attendance Committee that potential grant funding would help with positive behavior interventions. While alcohol is the biggest issue now, marijuana is quickly going to surpass alcohol. The middle school is preparing for a Blended Learning Community. Previously, the Discipline and Attendance Committee spent a lot of time on Student Attendance Review Boards, but now the conversation is about positive interventions. Participation by community groups has made a significant difference on the committee.

NEW BUSINESS

A. For Presentation and Discussion: Principal Lords and Churchill County High School Career and Technical Education (CTE) staff will provide an update regarding the future of CTE in Churchill County School District.

Rich Evans thanked the Board for the great opportunity to serve the community for the past 29 years. Mr. Evans reported that the District is losing CTE teachers. There are very few
people going to school to become CTE teachers. Las Vegas is filling CTE positions with business and industry. The problem is that business and industry people are educated in their field, but they are not teachers, so they often struggle. They come in for one year, become frustrated, and leave. Mr. Evans reported that a former student is replacing him and he is happy about that, but this person will need support and mentoring. Mr. Evans wants to see the program thrive. CTE provides tremendous opportunities for the youth of our community, but we have to have good teachers. The CTE coordinator job has to be filled as there is a lot of reporting regarding requirements regarding how the money is spent. The principal can’t fix this; it has to come from the Board. A plan needs to be put into place to mentor CTE teachers.

Kevin Lords reported that they interviewed for the CTE Department Head, and discussed using collaboration time to provide professional development. The problem is that all of the high school’s experienced shop teachers are gone. New teachers have the technical knowledge, but it is different trying to manage twenty kids. Mr. Lords stated that ten students received scholarships to Great Basin College to work and receive an education at the same time. Students who have gone through the high school’s CTE programs have been offered jobs at Tesla. Tesla will pay for some of the students’ “off-ramp” into education and then “on-ramp” back into Tesla with a specialized skill that Tesla needs. This is a great program for kids.

Trustee Schank inquired about the CTE Coordinator position. Mr. Lords stated that the CTE Coordinator is funded out of the grant and that it is a full-time classified position. Dr. Sheldon reported that CTE is funded by DSA. The District also receives $132,000 from the State to supplement the CTE programs, though the CTE programs cost more than that. The second funding piece is $30,000 from the Carl Perkins Federal dollars, focused towards equipment and resources for the classroom. The third funding stream is a competitive grant. The high school received equipment this year from the competitive grant, including stoves for culinary arts. The high school has purchased some welding equipment in the past. There is a need to have someone at the high school to manage those grants. Initially it was a half-time licensed position, but that didn’t work out, so it became a full-time classified person. The first classified person who held that position resigned. Kristina Carey took the CTE Coordinator classified position last year. Ms. Carey has worked on establishing partnerships within our community and industries and has worked on internships. She knows CTE and has developed the program. That is the evolution of the CTE coordinator position over the last three years.

Trustee Whitaker commented that while at the National School Board Association she was told that the entire country needs CTE teachers. The Board has said that CTE is important, but have we done anything to change the program? The Board needs to talk about how to grow and develop the program.

B. **For Presentation and Discussion Only:** Churchill County High School Principal Kevin Lords and Athletic Director Brad Daum will provide a report regarding the number of injuries by sport and the precautions they are doing to minimize injuries.

Brad Daum, Athletic Director, explained the memo provided in BoardBook. Staff can’t prevent all injuries, but can reduce them and CCHS has done a good job of that over the
years. Mr. Daum didn’t have the exact numbers of injuries, as they do not keep those statistics, but they do track the number of concussions. The high school implemented the concussion program about 12 years ago. This year there were a total of seven concussions across all sports, with one athlete having multiple concussions (one in soccer and one in basketball). Student athletes get a concussion baseline test when they come to the high school as a freshman. There were two concussions in football and four in girls’ soccer.

Mr. Daum explained that one way to limit injuries is to limit the amount of contact in that sport during practice. For example, Coach Hill has eliminated most of the live contact in practice so the players don’t beat each other up during practice. Tackling in football has changed where we used to teach driving the head across the front of the player you are tackling. We put into place the Hog Tackling from Seattle Seahawks where you drive the head behind the body of the person you are tackling and bulldog them to the ground, which requires more twisting. In the long run we may see more knee and ankle injuries because of that method, but the concussions are down. Football players do not engage in live scrimmages. Having the right equipment and the right fit for the equipment is important to help prevent injuries. Coaches make sure athletes are warmed up and then they stretch to reduce injuries. Mr. Daum inspects the fields and the courts. They changed the soccer field, for example, where the roots from the trees on the west side grow out into the playing surface which can turn ankles and knees, so the roots are cut out from time to time to ensure the surface is good. Most students are in sports year-round, not just for two or three months. Some athletes are part of travel teams in the off season and some athletes have individual trainers. The most important thing is to understand that the athletes are overusing their bodies at times, so there needs to be rest periods. The NIAA does not require dead periods, where other states do. Proper hydration is important. Coaches take two mandatory classes from NIAA Coaching Principals and Basic First Aid Concussions; Mr. Daum requires additional classes as well. It’s mandatory that coaches take CPR.

Trustee Whitaker asked if Mr. Daum was comfortable with what staff is doing to prevent injuries to athletes. Mr. Daum was comfortable with what staff is doing to prevent injuries to athletes. Mr. Daum said the only thing he would suggest is the potential of hiring an athletic trainer, either full-time or part-time. Perhaps the high school could enter into a partnership with Banner Hospital. All of Washoe County schools partnership with Reno Orthopedics and part of the athletic trainer’s salary is paid for by Reno Orthopedics. South Tahoe and Truckee partner with a hospital. Mr. Daum is willing to look at grants if the Board is willing to work with him. Having a trainer is extremely important. Mr. Daum stated that when the high school hosts a wrestling tournament or track meet he hires a trainer to work those events. Some injuries occur during practice.

Trustee Whitaker asked if injuries have increased compared to when we had a trainer, as Mr. Daum’s report sounds like injuries have decreased. Mr. Daum stated that we are probably the same, but there are other things that a trainer helps with besides injuries and prevention of injuries. An athletic trainer gets an athlete back to playing as soon as possible, helps with active warmups, teaches kids the proper stretches for each of the sports they are in, and helps in the weight room.

Trustee Hyde stated, from a coach’s standpoint, it is a lot of pressure to know if a student should go back into the game. A lot of times we hold a student out and err on the side of caution. Sometimes parents aren’t happy, but you are trying to protect the athlete. Coaches
are doing a great job of preventing injuries. It would be good to have an athletic trainer. Mr. Daum brought up some ideas to fund an athletic trainer.

Trustee Pinder commented that it would be good to brainstorm and find a way to get an athletic trainer. Trustee Pinder stated that he was lucky enough to coach for Mr. Daum for 17 years and he has always been conscious of the athlete and it’s not winning at all costs. We are fortunate to have an athletic director that puts an emphasis on protecting the athletes.

Trustee Strasdin thanked Mr. Daum for talking with the Board and asked him if parents are willing to do whatever is necessary to provide recommended health care for their athletes. Mr. Daum stated that he has never had a problem with parents getting insurance for their athlete. Trustee Strasdin noted that Mr. Daum is not just interested in athletes’ physical health, but also helps with their mental health.

Trustee Schank thanked Mr. Daum and requested that he provide the number of injuries in the future for the Board.

[The Board took a five minute break 8:50 to 8:55. The Board then returned to the “Superintendent Update” section of the agenda.]

C. For Discussion and Possible Action: Approval of Memorandum of Understanding between Churchill Community Coalition and Churchill County School District.

Andrea Zeller reported that the Coalition would like to formally enter into a memorandum of understanding with the District. The Coalition has been working with the District since 2001, since the Coalition began. Andrea Zeller talked about the Coalition’s programs. They would like to continue to administer an attitudes and behaviors survey every other year as they have done this since 2012. With funding, they support the after school program, Too Good for Drugs, and used to support the Dare program through the Sheriff’s Office. Sharla Hales reviewed the Memorandum of Understanding and made a few changes. Ms. Zeller is asking the Board to approve and sign the agreement.

Trustee Gent asked if alcohol abuse at the high school is still number one. Ms. Zeller reported that alcohol is number one and Marijuana is number two, but they expect those numbers to swap.

Trustee Gent moved to approve the Memorandum of Understanding between the Churchill Community Coalition and the Churchill County School District, seconded by Trustee Schank. There were no public comments. The motion passed unanimously; President Hendrix was absent.

PUBLIC HEARING

D. For Discussion and Possible Action: The Board will discuss and take action to approve the Fiscal Year 2018-19 Final Budget, including taking action to revise, add, or delete any line item in the proposed budget.

Phyllis Dowd reported that the Budget begins on page 60 of BoardBook, and is the best guess based on the information known today. There will be changes over the summer and an adjusted budget will be submitted to the Department of Education after the first quarter average daily enrollment numbers are known. Ms. Dowd explained the changes to the
budget since the Board approved the tentative budget. The Department of Education has not provided the DSA per pupil amount. The Department of Taxation changed the Net Proceeds of Mines by approximately $50,000, and the District’s Debt Service Fund can accommodate that change. Included in the budget, per Senate Bill 178, is just over a half million dollars for Numa, Churchill County Middle School, and Churchill County High School.

Ms. Dowd explained changes to General Fund expenses identified on page 66 of BoardBook, Summary of Budgeted Requirements. Ms. Dowd adjusted the sick leave as teachers were added to the budget. A retiree waived insurance, so insurance was added back in to the Vocational & Technical fund. Ms. Dowd added back into the budget extra contract days for the agricultural teacher. An English as a Second Language teacher was added to the 400 “Other” fund. An extra duty stipend was adjusted in the “Co & Extra Curricular” program. The Human Resources Director salary was adjusted to $105,000 plus benefits. There will be some savings on health insurance as the tentative budget had an 18% increase, but a 14% increase was negotiated with United Health Care. Dr. Sheldon has revamped the bus driver training position to be supplemental time on a time clock so that multiple bus drivers with that credential can provide training. This reduces the need for PERS and health insurance for a permanent position. Ms. Dowd reported that the special education transfer went down. Adult Education increased by almost $15,000 by removing the office manager and adding two instructional assistants, which will provide more support for students. There was a slight increase in workers’ comp as we added employees.

The ending fund balance from the General Fund is almost $1.4 million which is 5.35% of expenditures. The General Fund has approximately $27 million; 84% is wages and benefits, not including transfers or the contingency fund. The District still maintains an $800,000 contingency fund, which is an adequate amount. Approximately 94.9 percent of the current year’s budget has been expended. Ms. Dowd expects that to rise to approximately 96% or slightly higher, which will provide a larger fund balance for 2019.

Ms. Dowd reported that pending items are the DSA per-pupil rate, enrollment, property and liability insurance premiums, and a few other miscellaneous items. Kindergarten numbers for next year might be a little bit bigger than this year.

Trustee Hyde moved to approve the Fiscal Year Budget 2018-19 as provided, seconded by Trustee Pinder. There were no public comments. The motion passed unanimously; President Hendrix was absent.

PUBLIC COMMENT

Nate Strong echoed Trustee Whitakers comments regarding the CTE program. It is a time for action as the CTE program is in a crisis. Incoming teachers need to be mentored and the CTE Coordinator position needs to be filled.

DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS

Trustee Hyde requested a broad discussion on what the Board can do to support the CTE program going forward.
Trustee Strasdin requested discussion about a possible policy regarding social media and employees’ flexibility to use it.

Trustee Schank asked for discussion regarding creating a resolution regarding the Board’s stance on appointed boards; letters of recommendation for NASB awards due August 5.

SET DATE AND TIME FOR NEXT BOARD “AGENDA SETTING” MEETING

Trustees Hendrix, Whitaker, and Hyde will meet on Monday, June 4, at 4:30.

CLOSED SESSION

A. The Board will meet in closed session to negotiate a contract addendum with Dr. Sandra Sheldon regarding annual leave buyout, up to 13 days at her daily rate, pursuant to NRS 288.220.

B. Discussion of negotiations and strategies regarding Churchill County Administrators’ Association, Churchill County Education Association, and the Nevada Classified School Employees Association pursuant to NRS 288.220.

At approximately 9:41 p.m., Trustee Schank moved to go into closed session pursuant to NRS 288.220, seconded by Trustee Strasdin. There were no public comments. The motion passed unanimously; President Hendrix was absent.

RECONVENE OPEN SESSION

A. For Discussion and Possible Action: Approval of Superintendent Contract Addendum for annual leave buyout, up to 13 days at her daily rate, for Dr. Sandra Sheldon.

At approximately 9:58 p.m. Trustee Gent moved to reconvene Open Session, seconded by Trustee Schank. There were no public comments. The motion passed unanimously; President Hendrix was absent.

Trustee Hyde moved to approve the amended contract, seconded by Trustee Schank. There were no public comments. The motion passed unanimously; President Hendrix was absent.

The Board then met in litigation session.

ADJOURNMENT

The meeting adjourned at approximately 10:00 p.m.

_________________________________________________________________________

Carmen Schank, Clerk of the Board

Prepared by Debra Shyne