CALL TO ORDER
President Hendrix called to order the regular meeting of the Churchill County School District Board of Trustees at 6:00 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

PLEDGE OF ALLEGIANCE
Mr. Derild Parsons led the pledge of allegiance.

VERIFICATION OF POSTING OF AGENDA
President Hendrix confirmed the posting of the agenda pursuant to NRS 241.

ROLL CALL

<table>
<thead>
<tr>
<th>Trustees Present</th>
<th>Others Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trustee Clay Hendrix, President</td>
<td>Phyllys Dowd, Director of Business Services</td>
</tr>
<tr>
<td>Trustee Kathryn Whitaker, Vice President</td>
<td>Sharla Hales, Legal Counsel</td>
</tr>
<tr>
<td>Trustee Carmen Schank, Clerk</td>
<td></td>
</tr>
<tr>
<td>Trustee Matt Hyde, Acting Clerk</td>
<td></td>
</tr>
<tr>
<td>Trustee Tricia Strasdin</td>
<td></td>
</tr>
<tr>
<td>Trustee Phil Pinder</td>
<td>Debra Shyne, Executive Assistant</td>
</tr>
<tr>
<td>Trustee Rich Gent</td>
<td>(Interested Staff/Community Members per Attached List)</td>
</tr>
</tbody>
</table>

REVIEW AND ADOPTION OF AGENDA
Trustee Gent moved to adopt the agenda as provided, seconded by Trustee Schank. There were no public comments. The motion passed unanimously.

PUBLIC COMMENT
There were no public comments.

RECOGNITION
A. The Board will recognize Churchill County High School student Dawson Frost for being selected to represent Nevada as a Student Delegate in the United States Senate Youth Program.

Trustee Pinder presented Dawson Frost with a certificate in recognition of being selected as a Student Delegate in the United States Senate Youth Program. Dawson Frost reported on his week-long stay visiting with politicians in Washington D.C. Mr. Dawson stated that politicians are people too and they are trying hard to help the country, so whether or not you agree or disagree, there is a need for civility and respect.
B. The Board will recognize Churchill County High School Wrestling Team for placing fifth in the Regional and fifth in the State Tournament, and will recognize players who placed individually at 3A Regional and 3A State Tournaments.

Trustee Hyde recognized the wrestling team for their accomplishments and thanked the coaches for their hard work. There were 13 wrestlers in 14 weight classes and five wrestlers qualified for the state tournament. Coach deBraga introduced individual players.

C. The Board will recognize the Churchill County High School’s Boys Basketball Team for placing second in the Northern 3A League and for being the NIAA 3A State Academic Champions, and will recognize players who placed individually in the 3A Northern League and 3A All State Teams.

Trustee Strasdin presented certificates to the CCHS Boys Basketball Team and individual players for their accomplishments.

D. The Board will recognize Coach Chelle Dalager for being selected as the Boys Basketball Northern 3A Coach of the Year.

Trustee Strasdin presented a certificate to Coach Chelle Dalager for being selected as the Boys Basketball Team Northern 3A Coach of the Year.

E. The Board will recognize the Churchill County High School Girls Basketball Team for being the 3A Northern League Champions, the 2018 3A Northern Regional Champions, and the 2018 3A State Champions, and will recognize players who placed individually in the 3A All Northern League and the 3A All State Teams.

Trustee Pinder presented certificates to the CCHS Girls Basketball Team and individual players for their accomplishments. Trustee Pinder also recognized Coach Lund and Principal Lords.

F. The Board will recognize Coach Anne Smith for being selected as the Girls Basketball Northern 3A Coach of the Year.

Trustee Strasdin presented a certificate to Anne Smith for being selected as the 3A Northern League Coach of the Year and the 3A State Coach of the Year.

SUPERINTENDENT UPDATE

A. The Board will receive an update regarding the updated schedule for use of the Churchill County High School batting cages building.

The batting cages schedule was provided to the Board at the meeting. There were no questions.

B. The Board will receive an update regarding the proposed joint meeting with the Fallon Paiute Shoshone Tribal Council.

The joint meeting is scheduled for May 15 at 6:00 p.m. (see memo in BoardBook).

C. Update regarding District-related matters.

There was no update.
BUSINESS SERVICES UPDATE

A. Update regarding general business items

Ms. Dowd reported on her recent attendance at a DSA Allocation meeting. The Committee is made up of a finance representative from each District, the State, and the State Charter School Authority. The group talked about fixing the per pupil rate calculation error in the next biennium (2019-2021), which will affect Churchill, Elko, and Carson City. The group also discussed how to handle charter schools. Now, only district expenses are included within the calculation. Charter schools have about 35,000 to 40,000 students, so the group feels that the Charter schools’ expenditures should be part of the calculation so that it is equitably shared. The next meeting will be April 24. Mr. Canaverro will present the final recommendation to the State Board of Education. There is a finance meeting scheduled for May 20, after which Ms. Dowd should have firm 2019 DSA figures.

UPCOMING BOARD EVENTS

A. Friday-Sunday, April 7-9, 2018, National School Board Association 2018 Conference, San Antonio, TX
B. Friday-Saturday, April 20 4pm to April 21 4pm, NASB Professional Development, Plaza Hotel, Carson City
C. Tuesday, May 15, Meeting with Fallon Paiute Shoshone Tribe (FPST) at the FPST Administration Office on Rio Vista Drive in Fallon
D. Thursday, May 17, 7:00 p.m., Adult Education Graduation, Churchill County High School Auditorium
E. Friday, May 25, 7:00 p.m., CCHS Graduation, Ed Arciniega Stadium, Churchill County High School

CONSENT AGENDA

A. Approval of Recommended Personnel Action (Attachment A)
B. Approval of Vouchers
C. Approval of February 2018, Payroll
D. Approval of February 14, 2018, Regular Meeting Minutes
E. Approval of the request to the Nevada Tax Commission to renew the residential construction tax for the next four years and request approval from the Churchill County Commissioners for the District’s renewal on the tax.
F. Approval of Modifications to Policy 5420.0 (renamed to 4144.0) – Prevention of Sexual Misconduct Toward Students – Third Reading
   1. For Review Only: Regulation 5420.0 (renamed to 4144.0) – Prevention of Sexual Misconduct Toward Students
G. Approval of Modifications to Policy 5700.0 – Parent Conferences and Academic Plan – Third Reading

Trustee Gent moved to approve Items A-G, as provided in BoardBook, seconded by Trustee Whitaker. There were no public comments. The motion passed unanimously.
REPORTS BY BOARD MEMBERS

Trustee Gent thanked David Dees for attending the Board meeting as he is working on his Boy Scout Communication Badge.

Trustee Schank stated that negotiations had begun and reported on her attendance at a recent teleconference meeting with the Nevada Association of School Boards.

President Hendrix reported that the Board can nominate a Trustee for the Region II NIAA Board of Control. The nomination form and letter must be signed by the Board president. President Hendrix asked that this item be returned on the next agenda.

NEW BUSINESS

A. For Discussion Only: Presentation of information presented to the Budget Committee, including: projected and historical enrollment, projected and historical per pupil revenue (DSA), known revenues, known expenses, costs of items to add to the budget, and related items.

Phyllys Dowd referred to page 52 in BoardBook, which indicates the projected enrollment for next year, as assembled by Kimi Melendy and staff. The District is projecting to have 3,440 students next year. Pre-K students are weighted at 6/10ths of a student as they only attend class five hours a day. The total funding the District will receive will be for 3,244 students, as 180 pre-k students are grant-funded. The beginning funding amount is $7,202 per student, but that number will be adjusted by the Department of Education according to local support, such as property taxes. The increase in DSA funding is approximately $550,000.

Ms. Dowd voiced concern about class size reduction as the Department of Education has stated that if the District stays on the alternative class size reduction program it would be for kindergarten through fifth grade, instead of first through third grade. The State said they would not authorize waivers if the District goes over the minimum class sizes. There would be penalties involved, but it is not clear if the penalty would be no funding or no funding for one teacher. Ms. Dowd reached out to the Department of Education but did not get a response. If the District were to meet the number of teachers for class size reduction, the District would have to hire five teachers at an estimated cost of $370,000.

Page 54 of BoardBook lists funding and expenditure changes known to date. There should be a slight increase in special education, but Ms. Dowd is unsure of the amount. Ms. Dowd used the assessed value amount provided by the Department of Taxation as the basis for the budget based on expected property tax revenue. Ms. Dowd will have a firm figure by the end of March, which will include abatements. The Department of Taxation projects that the government service tax (motor vehicle use tax) will go up.

E-Rate has been going down every year by about 20 percent. This year is the last year that the District can get reimbursed for telephone usage costs. The District installed Wi-Fi last year, which is a one-time only expense, so that is why the revenue is going down significantly this year.

The current budget for Impact Aid is higher because the District was audited for FY16 and received additional funding as the District was able to support their findings through
documentation. The net amount is $300,000 this school year due without increased payment from the audit.

The District’s insurance company is projecting an 11 percent increase in the cost of health benefits. The District might need to make some adjustments to insurance and will meet with the insurance committee the end of April.

The negotiated step increases will be $375,000. Ms. Dowd reported that with the known expenditure increases, the District is in the negative by $480,000. The Board could cover those expenditures with fund balance, but that would take the District back to the bare minimum again. There will be some decisions in April and May before the District needs to submit the final budget. The District does not typically spend 100% of what is budgeted and usually expends about 97 percent.

Page 55 and 56 in BoardBook include costs associated with requests from school sites. Since publishing BoardBook, there have been additional requests, which will be provided at the next Budget Committee. Ms. Dowd explained the spreadsheet.

Ms. Dowd commented that if the Board adds personnel in Fiscal Year 2019, then it will be a problem in Fiscal Year 2020, due to the DSA correction mentioned in her update earlier. The next budget committee meeting is scheduled for April 11. Dr. Sheldon would like to add one more budget committee meeting on March 28 at 4:00.

President Hendrix asked if the new superintendent salary would be capped at the highest level. Ms. Dowd replied that the cap is at Dr. Sheldon’s current salary, but that she would increase that amount.

Trustee Gent asked about impact aid enrollment. Ms. Dowd stated that the enrollment for Native American and military has remained about the same.

Trustee Whitaker confirmed that expanding two classrooms at Northside meant desks and supplies and no construction. Ms. Dowd confirmed.

Ms. Dowd reported that Mr. Purrell was on a recruiting trip and was unable to provide requested items for Numa in time for BoardBook. Mr. Purrell requests a 4th grade and 5th grade teacher, an ICAT full-time staff member just like Lahontan. Ms. Dowd forgot what the third item was, but it was staff related. Mr. Purrell would like building improvements and painting that would come from capital projects.

Trustee Whitaker stated that if the District hired teachers for class size reduction, how would the budget be impacted? Ms. Dowd stated that Nevada will have a new governor who might be as favorable to education as the current governor and provide more money in general fund instead of categorical funding. The District could look at what is spent on materials. After that, staffing would be impacted. Trustee Pinder confirmed that the Promethean Boards could come out of capital projects.

President Hendrix commended Ms. Dowd as she is the one who recognized that the state was not calculating the DSA correctly, even though it negatively impacts Churchill. It takes a big person to stand up for what is right.

President Hendrix stated that he would like to see the budget priorities from the administrative offices as well.

B. For Discussion Only: Update of superintendent search activities.
President Hendrix reported that since the last Board meeting neither he, and as far as he knows Trustee Whitaker, has had communication with Superintendent Search Consultant Greg McKenzie. The process is in Mr. McKenzie’s hands until he involves the Board.

[The Board took a ten minute recess while Debra made copies of the email from Mr. McKenzie.]

President Hendrix requested Board members to refer concerns about the Superintendent Search Committee to Sharla or Debra, but preferred the Board stay out of the process to ensure that the Board remains unbiased. Trustee Schank requested the list of members on the Superintendent Search Committee. Ms. Hales stated the Board can’t help choose the members, but can know who they are. President Hendrix stated that his understanding is that the Superintendent Search Committee was similar to the previous list put together by Bus Scharmann.

C. **For Discussion and Possible Action: Process of reviewing superintendent applications and narrowing the candidate field.**

Sharla Hales, legal counsel, stated that Nevada’s open meeting law requires material supplemental to an agenda be considered public record. With the superintendent search, there is tension between everything the Board reviews for an agenda required to be public record and the desire to keep applicants’ names confidential, because many applicant’s don’t want the school district where they are currently working to know that they are looking at a job. Applicants don’t mind if they become a finalist, because they have a real chance of getting the job and their name would then be a matter of public knowledge. If board members review all of the applications, then all of those candidate names have to be made available to the public.

The way other school districts resolves these two competing interests is by having another entity choose the top layer of candidates and bring those forward to the Board. There would not be a pre-determined number of candidates that would be brought to the Board. It could be 3 or 4 or 8. The Board would then decide how many of them the Board would interview to narrow the field of applicants. Ms. Hales suggested that the Board request the Nevada Association of School Boards representatives request a legislative change in the law so that applications can be reviewed in executive session. In-District administrators who apply are guaranteed an interview, as identified in the administrators’ negotiated agreement. The Board would interview all in-district applicants and however many out-of-district applicants it chooses to interview. The Board could review all applications, but is not recommended. It is probably already too late to do that at this point, as Mr. McKenzie has probably already told applicants that their names would remain confidential.

President Hendrix reiterated that if one Board member reviews applications, then at that point in time it becomes public record. That is why the Board cannot be involved early in the process. Ms. Hales stated that in Nevada, in instances where the matter has very high community interest, the open meeting law is construed the strict possible way. The hiring of a superintendent probably has the highest level of community interest.

President Hendrix asked Ms. Hales if the Board could automatically receive a copy of in-district applicants as there are not the same concerns about confidentiality. Ms. Hales stated that the Board could receive anonymous information about all candidates’, such as educational background, current position, years of experience, and positions held in education. President Hendrix asked if in-district applicants could be interviewed and then
move applicant to the main pool. Ms. Hales stated it would be ill advised to interview in-district candidates separate from outside candidates.

Ms. Hales stated that her experience with superintendent searches is that there is a natural break that identifies the top group. Mr. McKenzie will bring his recommendation of candidates to interview. Ms. Hales will ask Mr. McKenzie how in-district applicants are handled as compared to out-of-district and will report back to the Board.

Trustee Strasdin requested the numbers of applicants and information in anonymous summary form. Trustee Schank requested Debra email the most recent timeline to the Board.

Trustee Gent asked if Mr. McKenzie interviews the applicants or if the Board interviews. Ms. Hales stated that it has always been the assumption that the Board would interview.

Trustee Whitaker moved to approve that Mr. McKenzie form a community committee to receive recommendations for superintendent to the Board, seconded by Trustee Schank. There were no public comments. The motion passed unanimously.

PUBLIC COMMENT

Ms. Dowd reported that escrow on the Plummer building closes on March 15 or March 16. Ms. Dowd had documents for President Hendrix and Vice President Whitaker to sign. After the close of escrow, the District will receive $126,000.

DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS

Trustee Hyde requested funding for CCMS Power Half Hours remain on the list.

Vice President Whitaker requested the recommendation for the NIAA board be placed on the next agenda.

Ms. Hales stated that she was working on the Stillwater School issue.

Trustee Schank requested a discussion on the Read Well program phonics.

President Hendrix requested the middle school math department report on their trip to Santa Fe, New Mexico.

SET DATE AND TIME FOR NEXT BOARD “AGENDA SETTING” MEETING

Trustees Hendrix, Whitaker, and Gent will meet on March 19 at 4:30.
ADJOURNMENT

Trustee Gent moved to adjourn the meeting, seconded by Trustee Strasdin, at approximately 7:52 p.m. The motion passed unanimously.

________________________________________
Carmen, Schank, Clerk of the Board

Prepared by Debra Shyne