CALL TO ORDER

President Hendrix called to order the regular meeting of the Churchill County School District Board of Trustees at 6:00 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

PLEDGE OF ALLEGIANCE and CHARACTER COUNTS WORD TRUSTWORTHINESS

Noah Rosas-Sali and Layla Walker led the pledge of allegiance and said a few words about the character counts word “Trustworthiness.”

VERIFICATION OF POSTING OF AGENDA

President Hendrix confirmed the posting of the agenda pursuant to NRS 241.

ROLL CALL

<table>
<thead>
<tr>
<th>Trustees Present</th>
<th>Others Present</th>
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<tr>
<td>Trustee Clay Hendrix, President</td>
<td>Dr. Sandra Sheldon, Superintendent</td>
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<td>Trustee Kathryn Whitaker, Vice President</td>
<td>Sharla Hales, Legal Counsel</td>
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<td>Trustee Carmen Schank, Clerk (via phone)</td>
<td>Phyllys Dowd, Director of Business Services</td>
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<td>Trustee Matt Hyde, Acting Clerk</td>
<td>Gregg Malkovich, Principal, Lahontan</td>
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<td>Trustee Phil Pinder</td>
<td>Keith Boone, Principal, E.C. Best</td>
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<td>Trustee Rich Gent</td>
<td>Shawn Purrell, Principal, Numa</td>
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<td>Trustee Tricia Strasdin</td>
<td>Debra Shyne, Secretary</td>
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(Interested Staff/Community Members per Attached List)

REVIEW AND ADOPTION OF AGENDA

Dr. Sheldon requested the Sophomore Advisor removed from the Recommended Personnel Action form. Trustee Strasdin requested Chelle Dalager removed from Extracurricular Activities on the Recommended Personnel Action form and voted separately. Trustee Gent moved to approve the agenda as provide with the noted exceptions. Trustee Schank seconded the motion. There were no public comments. The motion passed unanimously.

PUBLIC COMMENT

There were no public comments.

SUPERINTENDENT UPDATE

A. Update regarding District-related matters

Kris Hadley, FFA teacher, introduced FFA students. Allison Frost, Aubrey Renfroe, Averie Wood, Bethie Ikonen, and McKay Winder presented the FFA Creed.
Dr. Sheldon reminded the Board of the Special Board meeting scheduled for 4:00 p.m. on November 1, at E.C. Best Elementary School.

**BUSINESS SERVICES UPDATE**

A. **Budget to Actual Report (written report provided)**

B. **Update regarding the District’s financial audit**

C. **Update regarding general business items**

Phyllis Dowd reported that the financial audit was ongoing. Ms. Dowd thanked Trustee Strasdin for participating in the fraud interview with the Eide Bailly auditor on behalf of Board members. Ms. Dowd expects to have a draft report within the next two weeks and hopes to present the audit to the full Board the second meeting in October. The District received class size allocation reduction funding in the amount of $1,044,000 for 10.65 teachers, which is down from 2017 at $1,082,000 for 14.5 teachers, but was budgeted for at $1,039,000. Trustee Whitaker thanked Ms. Dowd for helping the District remain fiscally sound.

**EDUCATIONAL SERVICES UPDATE**

A. **The latest Student Enrollment Data will be provided to the Board of Trustees (written report provided)**

B. **Violent Acts Report, August 14 through September 20, 2017 (written report provided)**

There were no comments.

**UPCOMING BOARD EVENTS**

A. **Friday-Saturday, November 17-18, Nevada Association of School Boards Annual Conference, Atlantis Casino Resort Spa, Reno.**

B. **Friday-Sunday, April 7-9, 2018, National School Board Association 2018 Conference, San Antonio, TX**

**CONSENT AGENDA**

A. **Approval of Recommended Personnel Action (Attachment A)**

B. **Approval of Vouchers**

C. **Approval of September 13, 2017, Regular Meeting Minutes**

D. **Approval of Students 17-32 and 17-33 for Exemption from Receiving Immunizations based on Religious Reasons (NRS 392.435)**

Trustee Strasdin reported a potential conflict of interest, agenda item 12A line 1, affects her relations in a personal manner, she would be material affected, and because of this it is a clear case of a disqualifying conflict of interest, so she will abstain from voting on that line item.

Trustee Gent moved to approve the consent agenda as provided with the abstention (Block F Advisor) and the modification provided earlier for the removal of the Sophomore Advisor, Items A-D. Trustee Whitaker seconded the motion. There were no public comments. The motion passed unanimously.
Trustee Whitaker moved to approve the recommended personnel action item for line 1 Chelle Dalager for Block F Advisor, seconded by Trustee Pinder. There were no public comments. The motion passed unanimously; Trustee Strasdin abstained.

**REPORTS BY BOARD MEMBERS**

Trustee Pinder reported on his attendance at a recent public finance training class and on his attendance at E.C. Best Elementary School, his adopted school, where he spent time in the front office and in two classrooms.

Trustee Whitaker reported that she attended the appreciation dinner with Trustee Schank and on her recent attendance the high school’s math and English professional development meetings.

Trustee Schank reported on her attendance at the Nevada Association of School Board meeting in Las Vegas and shared some information with the Board and audience.

Trustee Gent reported that he also attended the six hour public finance class.

**OLD BUSINESS**

A. For Discussion and Possible Action: Review of the updated Board Governance Document.

Trustee Whitaker reported that the Policy Committee reviewed the Board Governance Document. This document is intended to provide information about the District and what the Board’s role is in decision making. The document also includes policies regarding Board action and organization. The document will be updated yearly.

Trustee Hyde moved to approve the updated Board Governance Document, seconded by Trustee Gent. Trustee Gent thanked Board members who were a part of the Policy Committee for taking the time to put the document together. There were no public comments. The motion passed unanimously.

**NEW BUSINESS**

A. For Presentation and Discussion: Elementary School Improvement Teams will present their CCSD School Performance Plans.

Dr. Sheldon stated that the Board worked on goals at the Board’s retreat. Principals met with their building teams to discuss their school improvement plans aligned with Board goals. Principals and staff were present to discuss their goals.

Lahontan Elementary School

Gregg Malkovich, Brad Whitaker, Faith Dallera, Julieann Chappell, and Jennifer Buckmaster presented school performance goals for Lahontan Elementary School.

Trustee Gent commented that he was impressed with their security and safety goals.

Trustee Whitaker asked what staff does for teachers who need more support. Mr. Malkovich explained that he calls district coaches who are experts and can be in the classroom providing assistance, or he might provide a substitute so that the teacher can go into another classroom and observe. He also uses literacy strategists.
Trustee Strasdin requested Mr. Malkovich consider creating a budget to actual process to track costs.

Dr. Sheldon stated that the teachers who have stepped up are teacher leaders from their schools. They are putting together plans and working with their peers. Dr. Sheldon thanked all of the teachers for their efforts.

**E.C. Best Elementary School**

Keith Boone, Becky Dodd, Monica Frank, Traci Ledesma, Mary Phillips, Jennifer Mitchell, Andrew Lister, and Jenna McElhannon presented school performance goals for E.C. Best Elementary School.

Trustee Whitaker commented that under goal 2 there no mention of the District adopted curriculum with fidelity as part of that goal. Mr. Boone stated that teachers use the curriculum through their Individual Learning Performance Teams with writing, reading, and math, and all is state standard driven. They look at the three groups: emergent, approaching, and meeting standards. Small group teams get together to discuss strategies for students.

Trustee Whitaker stated that in goal 5 there is no mention of parent involvement, but Mr. Lister did mentioned family literacy nights.

Mr. Boone commented that technology-related expenses have a big impact on the budget. Mr. Boone stated that every year he has two second grade teachers, two third grade teachers, and one teacher from special education on the advisory committee.

Trustee Strasdin requested Mr. Boone consider creating a budget to actual process to track costs. Trustee Strasdin also commented that she has heard great things in the community about E.C. Best’s Difference Maker’s Assembly.

**Numa Elementary School**

Shawn Purrell, Trudy Mills, Susannah Hooper-Howe, Pat Moore, Noreen Swenson, and Debra Potter presented school performance goals for E.C. Best Elementary School.

Debra Potter, new to the District from Clark County where she was a special education administrator, commented that she was impressed with the level of instruction and differentiation that she is seeing in classrooms.

Mr. Purrell commented that the technology needs take a big bite out of the budget.

Ms. Swenson commented that parents come to activities when it showcases student learning such as musical performances or when students participate in their Numuseum activity.

Trustee Hyde commented that he was happy to hear that students take ownership of their goals and thanked teachers for elaborating on student growth.

Trustee Strasdin thanked Principal Purrell for including PTO funding and also encouraged him to do a budget to actual spreadsheet on office expenditures.

Trustee Schank commented that she has been a Board member for almost six years and that this meeting was one of her favorites and it was a pleasure to hear what schools are doing and how they are reaching their goals.
Trustee Pinder thanked the group for their efforts to get parents involved. That was emphasized when he attended that National School Board Association convention last year.

Trustee Whitaker commented that the District goals have not been communicated well to schools. The District needs to implement rigorous and relevant curriculum and use assessments to determine progress. Fourth grade scores are low. Trustee Whitaker commented that it is her hope that the use of goals and data will help students.

Trustee Schank noted that Numa’s counselor, Noreen Swenson, has a huge white board in her office by grade and subject for each student with colors indicating whether they have moved to and what color they started from so that teachers can see and address student issues.

B. **For Presentation and Possible Action:** Discussion regarding Board Attendance at the National School Board Association Conference, San Antonio, April 2018.

All seven Board members plan to attend the conference.

**POLICIES – First Reading**

A. Elementary School Improvement Teams will present their CCSD School Performance Plans.
B. Modifications to Policy 5135.7 – Control of Dangerous and Anti-Social Behavior and Gang Activity or Association (Students)
C. Change Regulation 5138.0 to Policy 5138.0 – Equal Access to Limited Open Forum for Non-Curriculum Related Student Groups, with modifications (Students)
D. Modifications to Policy 5140.0 – Regarding Law Enforcement Access to Students (Students)
E. Modifications to Policy 5244.5 – Senior Attendance – Churchill County High School (Students)
   1. **For Review Only:** Regulation 5244.5 – Senior Attendance – Churchill County High School
F. Modifications to Policy 5244.6 – Early Graduation Policy (Students)
   1. **For Review Only:** Deletion of Regulation 5244.6 – Early Graduation Policy (Form will be attached to Policy 5244.6)

These policies will be on the Board’s next agenda for approval.

**PUBLIC COMMENT**

Becky Dodd stated that there should not be too much emphasis placed on test scores as five of her students last year were in the red way below grade level not even approaching and after taking the test this fall they are at or above grade level.

Aly Lawson stated she will be freelancing for the Lahontan Valley News as she has taken another job. The managing editor and her colleague will be reporters for Churchill County. Ms. Lawson has provided their contact information to Dr. Sheldon.

Dr. Sheldon thanked Ms. Lawson for the support she has provided the District, which has always been fair as Ms. Lawson always seeks to understand.
DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS

Trustee Whitaker would like to explore creating a policy about academic plans at the high school to convey direction and the Board’s expectations. Trustee Whitaker would also like a presentation on the Greenwave to Success program that was approved and introduced last year.

Trustee Schank would like to bring Policy 2000.0 before the Board with substantial changes; a report on literacy coaches, IC coaches, and learning strategists (who they are, how many, what location, and their functions and funding); discussion on the possibility of having individual schools share data later in the year regarding growth; and discussion regarding placing photos of the schools and district sites on the wall in the Board Conference Room.

SET DATE AND TIME FOR NEXT BOARD “AGENDA SETTING” MEETING

Dr. Sheldon stated that she would not be attending the conference in Florida next week and will be attending another session in Rhode Island starting on October 17. Trustees Hendrix, Whitaker, and Pinder will meet on October 2 at 4:45 for agenda setting.

ADJOURNMENT

Trustee Gent made a motion, seconded by Trustee Hyde to adjourn the meeting at approximately 8:07 p.m. The motion passed unanimously.

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Carmen, Schank, Clerk of the Board

Prepared by Debra Shyne