

Churchill County School District Budget Committee Meeting Agenda

Wednesday, March 29, 2017 at 4:00 PM
Churchill County School District Administration Offices
Educational Services West Training Room
690 South Maine Street, Fallon NV 89406

- I. Call to Order
- II. Pledge of Allegiance
- III. Public Comment – Public comments will be heard on matters not listed on the agenda
- IV. Review of February 28, 2017 Minutes
- V. Legislative Session Update, if any
- VI. Discussion on 2018 projected revenue
 - A. Distributed School Account Funding
 - B. Department of Taxation – Final Abated Revenue Projections (Property Taxes)
 - C. Other Revenue Projections
- VII. Discussion on site budget priorities
 - A. The Board of Trustees set priorities at the board meeting on March 22, 2017
- VIII. Discussion on the Tentative Budget
 - A. A condensed summary of the tentative budget will be available that will highlight the changes from the current year's budget
 - B. The Tentative Budget will be presented to the Board of Trustees on April 12, 2017
- IX. Next Meeting
 - A. Schedule Next Meeting, if needed
- X. Public Comment – Public comments will be heard on matters not listed on the agenda
- XI. Adjournment

To request supporting materials for the meeting, members of the public can contact Phyllis Dowd, Director of Business Services, at the District's Business Office, 690 South Maine Street, Fallon, Nevada. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to contact Sue Pruit, Account Technician, by calling 428-7225 prior to the meeting date.

NOTES

1. These meetings are subject to the provisions of the Nevada Open meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.
2. Action may be taken on all agenda items, unless otherwise noted.

3. The agenda is a tentative schedule. The Churchill County School District Budget Committee may act upon agenda items in a different order than is stated in this notice so as to affect the people's business in the most efficient manner possible.
4. In the interest of time, the Churchill County School District Budget Committee reserves the right to impose uniform time limits of three (3) minutes on any agenda item to which members of the public wish to speak, including public comment on matters not listed on the agenda.
5. Any statement made by a member of the Churchill County Budget Committee during the public meeting is absolutely privileged and does not impose liability for defamation or constitute a ground for recovery in a civil action.
6. The Churchill County School District Budget Committee may combine two or more agenda items for consideration.
7. The Churchill County School District Budget Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

State of Nevada,

County of Churchill,

I, Sue Pruit, Account Technician, do hereby affirm that I posted or caused to be posted, a copy of this notice of public meeting, on or before the 24th Day of March 2017, at the following locations in Churchill County, Nevada.

*City Hall; Enforcement Center;
Churchill County Administration Offices;
Churchill County School District Administration Office;
Churchill County School District Website at www.churchillcsd.com*

Sue Pruit, Account Technician

Subscribed and Sworn to before me this 24th Day of March 2017

Notary Public

**CHURCHILL COUNTY SCHOOL DISTRICT
BUDGET COMMITTEE MEETING**

**Fallon, Nevada
February 28, 2017**

CALL TO ORDER

Phyllis Dowd called the budget committee meeting to order at 4:03 PM at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada. Pledge of Allegiance was led by Phyllis.

MEMBERS IN ATTENDANCE

Keith Boone, School Principal/CCAA Rep
Phyllis Dowd, Director of Business Services
Doug Drost, Financial Community
Clay Hendrix, Board Member
Kevin Lords, School Principal
Gregg Malkovich, School Principal
Elena Marsh, CCEA Representative
Kimi Melendy, Director of Education Services
Derild Parsons, Director of Special Services
Phil Pinder, Board Member
Pam Duarte for Jon Pishion, Fallon Paiute Shoshone Tribe
Shawn Purrell, School Principal
Michele Taylor, Military Liaison
Amy Word, School Principal

OTHERS PRESENT

Michelle Austin
Becky Dodd
Walter Henderson
Sue Pruit (clerical support)
Carmen Schank
Kathryn Whitaker

Phyllis noted our Parent volunteer is unable to continue on the committee. We will be recruiting for a new parent volunteer.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

Minutes from January 31, 2017 were presented as part of the meeting packet. There were no comments, general consensus deemed them approved.

DISCUSSIONS

Legislative Session Update – Allocation of Special Education funds on an equitable basis is a current focus, to include funding of experience roll ups. The Governor has requested funding of roll ups through the General Fund also. Title I and Title II funding will possibly be decreased.

Michelle Taylor asked if Phyllys has had an opportunity to look at HR610 (Federal) and suggested review of it. There has been talk of changes to the Federal food program funding, but no definite information is available. We'll move forward with the best information we have at this time. Walter Henderson asked about changes to PERS. There is no change to the contribution rate, but there is a BDR about reintroducing a hybrid model for part defined benefit and part defined contribution. This would not be beneficial to our recruiting efforts. We have the opportunity to offer our opinion through a survey concerning their communication with employees. Phyllys encouraged everyone to check their PERS service credit periodically rather than just prior to retirement.

Phyllys reviewed Revenue Projection, handout attached. Ad Valorem Taxes are estimated based on history. Net Mineral proceeds for 2017 were prepaid in 2016. We will begin to receive proceeds again in 2018. Donation revenue appears down due to the large donation received this year for the batting cages at CCHS. The donation projection will remain at the standard \$10,000. We still don't have a good idea of where the DSA funding is going. Projection includes 2% roll up increase and deduction of sales tax increase. ROTC is down this year because we hired someone on terminal leave and we cannot claim salary while they are still paid by the military. Next year it will go back up. We really don't know what our Impact Aid money will be. We are using 2016 numbers. The decrease is caused by the lack of housing. Michelle Taylor estimates approximately a hundred families have settled in Fernley instead of coming to Fallon. We actually got more money for Class Size Reduction this year. The additional money we got came late in the year and was left over from 2016. We are not counting on it for next year. Special Education DSA increase is the 2% rollup we are anticipating. Food Service Fund is not meeting the current year projection. We have a guarantee for this year, but we projected a little less for next year. Total operational funds are conservatively projected up by \$709,352. Walter Henderson asked if we will increase the cost of meals. Per the admin review by the Department of Agriculture we will be raising meal prices for next year.

Phyllys presented budget priorities by site, handout attached. Phyllys noted we cannot discuss pay increases because they are a negotiated item. Shawn Purrell noted the math/reading intervention specialist for Numa should be priority one and specials teachers are priority two. NELC additional classroom would allow for over income students to be intermingled with current students. EC Best chromebooks could be paid from this fund or from Capital projects fund. Numa specials could be any combination of the three and would be used at all three elementary schools. CCMS and CCHS currently share an ELL teacher. To add one would result in a full time teacher at both schools. The math teacher at CCMS would be for intervention. Maintenance currently has two full time groundskeepers, one is a 260 day and one is 230 days; they are requesting to make them the same. We currently use a vendor for uniform laundry and the service has not been good. Purchasing our own uniforms would be an improvement. The extra days for the instructional coaches are to provide classes for teachers to obtain professional development over the summer. Elena Marsh and Becky Dodd questioned if this would be a negotiated item. We are hoping the state will provide a grant to cover new hire bonuses. The District is offering \$3,000 up front, \$2,000 at the end of the year, and then an additional \$1,000 when they return the next year. The CCHS career & scholarship coordinator could be covered by increasing the half time Library Specialist to a full time position. The sites submitted more requests that were shared with the Board. Trustee Hendrix noted their intentions are to take the priority lists from the sites and hear pros and cons from each of the teachers/administrators/classified involved in order to make decisions.

At the next meeting, Phyllis intends to have the draft document for the Tentative Budget to include all information we have at that date. We should have from the Department of Taxation the final projections for property tax including the abatements by March 27th. We will have estimated expenses calculated, but negotiations will not be complete by then.

NEXT MEETING

Next meeting scheduled March 29th at 4:00 PM

PUBLIC COMMENTS

Becky Dodd asked why the Board did not address priorities on the February 22nd. Phyllis noted that was her desire, but the Board had other items prioritized for that meeting.

Phyllis welcomed Pam Duarte from the Fallon Paiute Shoshone Tribe.

ADJOURNMENT

Meeting was adjourned at 4:58 PM.

DRAFT

Budget Committee Meeting
March 29, 2017

FY 2018 Tentative Budget Projection
Operational Funds Summary by Category

Category	General Fund	Class Size Red Fund	Special Edu Fund	Food Serv Fund	Workers Comp Fund	Operational Total
Revenue	30,023,608	1,039,304	4,991,164	1,720,645	290,246	38,064,967
Wages	(14,031,312)	(705,350)	(3,100,974)	(228,015)	-	(18,065,651)
Benefits	(7,219,318)	(333,954)	(1,550,214)	(214,933)	-	(9,318,419)
Services	(2,322,287)	-	(184,830)	(1,072,590)	(285,950)	(3,865,657)
Supplies	(1,638,809)	-	(61,112)	(162,734)	-	(1,862,655)
Property	(21,960)	-	-	(20,000)	-	(41,960)
Other	(32,442)	-	-	(3,200)	(1,000)	(36,642)
Sub-Total Exp	(25,266,128)	(1,039,304)	(4,897,130)	(1,701,472)	(286,950)	(33,190,984)
Contingency	(100,000)	-	-	-	-	(100,000)
Transfer Out	(2,700,000)	-	-	-	-	(2,700,000)
Fund Balance	(1,957,480)	-	(94,034)	(19,173)	(3,296)	(2,073,983)
Sub-Total Other	(4,757,480)	-	(94,034)	(19,173)	(3,296)	(4,873,983)
Net	-	-	-	-	-	-

Budget Committee Meeting
March 29, 2017

Board Priorities

Description	Current	Projected	Change	%	Status
Staff wages - COLA					Position Budgeting
School Discretionary Budgets	450,663.00	482,145.00	31,482.00	7.0%	No action yet
Dean - CCMS	-	95,142.00	95,142.00		No action yet
Counselor - CCHS	-	92,873.00	92,873.00		No action yet
Dean - CCHS		95,142.00	95,142.00		No action yet

Estimated Expenditure Changes

Description	Current	Projected	Change	%	Status
Employee Insurance	3,089,160.00	3,395,160.00	306,000.00	9.9%	Position Budgeting
Groundskeeper - Increase Days	47,192.00	52,238.00	5,046.00	10.7%	Position Budgeting
New Hire Bonus (1/2 Grand)	50,000.00	100,000.00	50,000.00	100.0%	Entered
Retiree's Insurance (Buy Outs)	8,500.00	33,600.00	25,100.00	295.3%	Entered
Retiree's Insurance (PEPB)	519,500.00	515,000.00	(4,500.00)	-0.9%	Entered
Buy Outs & Sick Leave Conv	273,000.00	255,000.00	(18,000.00)	-6.6%	Entered
Jump Start Program	100,000.00	70,000.00	(30,000.00)	-30.0%	Entered
Oasis Online Technology Services	420,600.00	429,012.00	8,412.00	2.0%	Entered
Online Learning Software (Kimi)	32,800.00	50,000.00	17,200.00	52.4%	Entered
Recruiting (HR)	10,000.00	20,000.00	10,000.00	100.0%	Entered
Infinite Campus	-	25,000.00	25,000.00		Entered
Transfer to Special Education *	2,170,000.00	2,500,000.00	330,000.00	15.2%	Entered
Transfer to Food Service **	155,000.00	200,000.00	45,000.00	29.0%	Entered

* This will increase the MOE requirement

** The Chartwells contract for next year still needs to be negotiated & the transfer may change

Pending Items

- Legislative Session - DSA Funding
- Association Negotiations