

**Churchill County High School (CCHS)
1 Greenwave Circle, Fallon, NV 89406**

**CAREER AND TECHNICAL EDUCATION ADVISORY COMMITTEE
MEETING MINUTES**

April 23, 2018

CALL TO ORDER

Gary Cordes, Chair of the Churchill County High School Career and Technical Education Advisory Committee, had to miss this meeting for family related reasons. Kristina Carey called the meeting to order at 5:30 p.m., at the Churchill County High School Library, 1 Greenwave Circle, Fallon, NV 89406. He welcomed those in attendance and invited self-introductions.

MEMBERS IN ATTENDANCE

Kristina Carey, Career and Technical Education Coordinator, Churchill County High School
Kevin Lords, Principal, Churchill County High School
Joseph Wood, Drafting and Design Instructor, Churchill County High School
Rusty Diaz, New Millennium Building System LLC
Chip Rutledge, Video Production Instructor, Churchill County High School
Chase Johnson, Culinary Arts Instructor, Churchill County High School
Michelle Taylor, Navy Liaison
Scott Wilson, Information Technology Instructor, Churchill County High School
Bill Coblenz, Computer Science Instructor, Churchill County High School
Tedd McDonald, MD, Banner Health
Rick Lattin, Lattin Farms
Kim Klenakis, New Millennium
Kelli Kelly, Fallon Food Hub

APPROVAL OF MINUTES

Minutes from the January 22nd, 2018 meeting were presented.

PUBLIC COMMENTS

There was no public comment.

REPORT: Nevada Department of Education On-site visit feedback

Document will be forthcoming that will outline areas of greatest concern. Verbally communicated that CCHS needs to address issues of qualified licensed personnel first and foremost as well as providing appropriate professional development to support CTE instructors. Additional suggestions include recommendation to provide locking storage in all programs as it is lacking in a majority of the CTE classrooms and shop areas.

REPORT: Workplace Readiness Skills Assessment Results

100% participation rate and 99% pass rate for CCHS CTE completers on the NV WRS Assessment including students that were able to pass during the retake opportunity earlier this month. Testing statistics provided to Mr. Hogan for reporting.

Technical Skills Assessment Results

98% participation rate for CCHS CTE completers on the NV TSA. Pass rate varied by department and those statistics are readily available. Re-takes have been scheduled and every effort has been made to provide supporting feedback from initial testing to increase the pass rates for each program.

DISCUSSION: Implementation of Work based learning strategies with business partners throughout all CTE program areas.

The CTE Grant Coordinator will be helping all programs with implementation of work based learning strategies in their classrooms starting with the introduction of business partners for each program to be used as resources and invited into beginning level course as guest speakers. The intention is to progress to job shadowing and internship opportunities in the completer level courses. CCHS has received funding for a College and Career Readiness grant that will support this addition to our programs with internships as the culminating student experience.

REPORT: FY18/19 Competitive Grant Award - \$68, 435.00

Funding has been secured to establish a CTE Computer Science program to compliment the already existing IT program. Although the purchase of a server was not approved the funding will provide new furniture, thirty state of the are computers, AP training, and other supporting materials to establish the Computer Science program as a CTE program with an appropriate sequence of courses that follow the program of study set forth by the Nevada Department of Education.

REPORT: FY18 CTE and Carl Perkins Grant Expenditures and Modifications

Nearly all requested items have been purchased and received. As soon as the last few items have arrived and invoices paid. Kristina begun requesting modifications in order to re-allocate unspent funds to other uses. Instructors can send requests to Kristina for the modifications.

REPORT: Employability Fair & Life After High School Event Feedback

Sara Camper created a google survey that was sent out to all student participants as well as a survey for adult participants seeking feedback. The response was overwhelmingly positive. The new format as well received by both students and business partners. Students expressed a desire for more interview time and adults expressed a need for more feedback time during interviews. Overall, well received and feedback was positive.

UPCOMING EVENTS:

- CTE Fair – May 16, 2018
- Technical Skills Assessment Retakes

MEETING ADJOURNMENT

No further action or discussion, the meeting was adjourned at 6:35 p.m.

Respectfully submitted by Kristina Carey.