

Churchill County School District Budget Committee Meeting Agenda

Tuesday, February 28, 2017 at 4:00 PM
Churchill County School District Administration Offices
Educational Services West Training Room
690 South Maine Street, Fallon NV 89406

- I. Call to Order
- II. Pledge of Allegiance
- III. Public Comment – Public comments will be heard on matters not listed on the agenda
- IV. Review of January 31, 2017 Minutes
- V. Legislative Session Update
- VI. Discussion on 2018 projected revenue
 - A. Distributed School Account Funding
 - B. Department of Taxation – Projection of Property, Sales and Other Taxes
 - C. Other Revenue Projections
- VII. Discussion on site budget priorities other than salary increases
 - A. To be presented to the Board of Trustees on March 8, 2017
- VIII. Next Meeting
 - A. Topics for next committee meeting agenda
 - B. Schedule Next Meeting
- IX. Public Comment – Public comments will be heard on matters not listed on the agenda
- X. Adjournment

To request supporting materials for the meeting, members of the public can contact Phyllys Dowd, Director of Business Services, at the District's Business Office, 690 South Maine Street, Fallon, Nevada. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to contact Sue Pruit, Account Technician, by calling 428-7225 prior to the meeting date.

NOTES

1. These meetings are subject to the provisions of the Nevada Open meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.
2. Action may be taken on all agenda items, unless otherwise noted.
3. The agenda is a tentative schedule. The Churchill County School District Budget Committee may act upon agenda items in a different order than is stated in this notice so as to affect the people's business in the most efficient manner possible.
4. In the interest of time, the Churchill County School District Budget Committee reserves the right to impose uniform time limits of three (3) minutes on any agenda item to which members of the public wish to speak, including public comment on matters not listed on the agenda.

5. Any statement made by a member of the Churchill County Budget Committee during the public meeting is absolutely privileged and does not impose liability for defamation or constitute a ground for recovery in a civil action.
6. The Churchill County School District Budget Committee may combine two or more agenda items for consideration.
7. The Churchill County School District Budget Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

State of Nevada,

County of Churchill,

I, Sue Pruit, Account Technician, do hereby affirm that I posted or caused to be posted, a copy of this notice of public meeting, on or before the 23rd Day of February 2017, at the following locations in Churchill County, Nevada.

*City Hall; Enforcement Center;
Churchill County Administration Offices;
Churchill County School District Administration Office;
Churchill County School District Website at www.churchillcsd.com*

Sue Pruit, Account Technician

Subscribed and Sworn to before me this 23rd Day of February 2017

Notary Public

CHURCHILL COUNTY SCHOOL DISTRICT BUDGET COMMITTEE MEETING

**Fallon, Nevada
January 31, 2017**

CALL TO ORDER

Phyllis Dowd called the budget committee meeting to order at 4:02 PM at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada. Pledge of Allegiance was led by Phyllis.

MEMBERS IN ATTENDANCE

Keith Boone, School Principal/CCAA Rep
Therese Borja-Falani, PIC
Brian Byrd, Director of Maintenance
Phyllis Dowd, Director of Business Services
Doug Drost, Financial Community
John Johnson, School Principal
Gregg Malkovich, School Principal
Elena Marsh, CCEA Representative
Kimi Melendy, Director of Education Services
Phil Pinder, Board Member
Shawn Purrell, School Principal
Steve Russell, Director of Transportation
Sandra Sheldon, Superintendent
Dan Slentz, Technology Representative
Michele Taylor, Military Liaison
Amy Word, School Principal

OTHERS PRESENT

Michelle Austin
Becky Dodd
Scott Lecker
Sue Pruitt (clerical support)
Carmen Schank
Kathryn Whitaker

PUBLIC COMMENTS

There were no public comments. Our new members were welcomed and introductions were made.

APPROVAL OF MINUTES

Minutes from May 17, 2016 were presented as part of the meeting packet. There were no comments, general consensus deemed them approved.

DISCUSSIONS

To present FY17-18 Projected Revenue, Phyllis began with Projected 2017-18 Enrollment, noting teacher ratios look "off" for Northside due to grant funding criteria. Lahontan is projecting 511. Legislation has removed the criteria of weighted student count for Kindergarten. However, there is some residual concern for permanence of this decision. EC Best will be losing a few students at

497. Numa will maintain at 507, the middle school is up to 710 and the high school is at 973. With full Kindergarten pupil counts our increase in Distributive School Account (DSA) funding would be about \$811,978, but the current full day Kindergarten grant of \$495,667 will likely go away so net DSA funding increase is anticipated to be \$316,311.

The per pupil rate is unknown until approximately May 31st. Our final budget hearing will be May 24th. We do expect the per pupil rate to go up as the Governor recommends a 2% increase.

The Governor's recommended budget included \$30 million go into the Special Education Fund. The Legislature has changed the funding mechanism for Special Education and we did not get any of the last increase in funding. Finance Directors from Nevada districts are meeting with the Nevada Department of Education (NDE) hoping to get a more equitable distribution to at least cover the Governor's recommended roll-ups. Roll-ups have been covered with General fund transfers.

No other revenue projections have been received. We just submitted our application for Impact Aid. We are feeling a little hit with the base housing situation and have asked for a credit for our Military families since housing is closed.

The projected 2017-18 elementary teacher staffing proposal recommends an increase of six teachers. The board has approved a hiring bonus to help with recruiting of new teachers. Effort is being made to keep new teachers in the District with an allocation of the bonus over 2 years, and possibly adding a criteria for transfers within the State of Nevada.

We cannot look at staffing for secondary teachers until student registration is underway. Retirement letters are coming in. Hopefully by next meeting we can have an idea of teacher movement with student registration and retirements in consideration.

We are estimating \$325 thousand for staff roll-ups. Our medical insurance costs have a cap of 10% which is \$275 thousand. LP Insurance has been proven good at negotiating on our behalf, so hopefully our increase will not be that much. PERS will not be increasing this year.

The Board of Trustees has asked for a list of budgeting priorities by building. This will be presented at the Feb 22nd meeting. We are proud to say "no position cuts" on this budget. Phyllys expressed her appreciation to the committee for making this happen. Dr. Sheldon noted the Board may have their own priorities to add to the list. They will prioritize the list of possible additions with the dollars available.

Phyllys reviewed the Nevada Department of Taxation budget due dates. The tentative budget is due April 17th. The budget hearing will be May 24th, and the final budget is due June 8th. Preliminary tax projections will be done on February 15th and will be updated on March 15th. Final tax projections will be given to us on March 25th.

Phyllys presented proposed target dates. At the February committee meeting, we will begin working with budget priorities given by the Board. By the committee meeting in March, we should have the tentative budget in place to present to the Board on April 12th. Once the final DSA numbers are given in May, we won't have opportunity for another meeting prior to the due date of

the final budget. If the DSA amount is reduced, the Board could call a special meeting to deal with budget issues, if necessary.

Doug Drost noted we are short staffed; “why would we consider paying someone to retire if we can’t fill the positions we have?” Dr. Sheldon noted we have two legal issues to consider. 1) Our policy says the Board can make a determination whether or not to offer buyouts, and 2) Have the buy-outs become a right of the employees. Sharla is researching this item. The buy-out requests will be presented to the Board on Feb 8th. Sharla can advise the Board if they should move ahead with them or not. Of the buy-outs that have been requested, some are at 29 and 30 years. If we were to keep them, it would only be for one year. We are being very aggressive in our recruiting this year in Michigan, Utah and Idaho. Mr. Rutledge’s class has helped with pamphlets and a video. Becky Dodd asked about how the timing will work with hiring of new teachers. If they sign their letter of intent, then DSA is cut and the new position has to be cut it would be a bad reflection on our District. This is a very good point, but we really hope we could work with what we have to avoid this happening.

NEXT MEETING

Phyllis suggested February 28th and March 29th for future meetings.

PUBLIC COMMENTS

There were no additional public comments.

ADJOURNMENT

Meeting was adjourned at 4:43 PM.

General Fund Budget Priorities

Site	Person	Priority #1	Priority #1		Priority #2	Site
			Cost	Priority #2	Cost	Total
Northside	John Johnson	Additional Classroom (Teacher & Aide)	\$ 117,862	None *	\$ -	\$ 117,862
Lahontan	Gregg Malkovich	Lower Class Size (3 Teachers)	\$ 247,611	Math/Reading intervention specialist	\$ 82,537	\$ 330,148
EC Best	Keith Boone	STEM/Computer Teacher	\$ 82,537	2nd grade ChromeBooks 3:1 to 2:1	\$ 16,486	\$ 99,023
Numa	Shawn Purrell	Specials Teacher (1-PE, 2-Comp, 3-Music)	\$ 247,611	Math/Reading intervention specialist	\$ 82,537	\$ 330,148
CCMS	Amy Word	ELL Teacher	\$ 82,537	Math Teacher	\$ 82,537	\$ 165,074
CCHS	Kevin Lords	Counselor	\$ 92,873	Dean of Students	\$ 95,142	\$ 188,015
Transportation	Steve Russell	Bus Driver	\$ 27,865	Bus Monitor	\$ 25,633	\$ 53,498
Maintenance	Brian Byrd	Groundskeeper - increase days to 260	\$ 5,046	Maintenance Uniforms	\$ 4,120	\$ 9,166
Food Service	Phyllis Dowd	None	\$ -	None	\$ -	\$ -
Educational Services	Kimi Melendy	Instructional Coaches - 10 extra days	\$ 17,477	None	\$ -	\$ 17,477
Special Services	Derild Parsons	None	\$ -	None	\$ -	\$ -
Business Office	Phyllis Dowd	None	\$ -	None	\$ -	\$ -
Human Resources	Sandy Sheldon	New Hire Bonuses	\$ 100,000	Recruiting budget for Spring 2018	\$ 20,000	\$ 120,000
Superintendent	Sandy Sheldon	None	\$ -	None	\$ -	\$ -
Other	JPO	Dean Position	See CCHS			\$ -
	Peter Young	CCHS Career & Scholarship Coordinator	\$ 50,159			\$ 50,159
	Tom Fleming	Music Aide	\$ 35,325			\$ 35,325
Sub-Total Priority #1 Costs			\$ 1,106,903	Sub-Total Priority #2 Costs	\$ 408,992	\$ 1,515,895

* Request was facility related and would be paid out of the Capital Projects Fund and not the General Fund. It has been shared with Brian Byrd to incorporate into his Capital Projects Budget, which will be presented to the Board of Trustees in April.