

**BOARD OF TRUSTEES  
CHURCHILL COUNTY SCHOOL DISTRICT**

**MEDIA SELECTION**

The Board of Trustees of the Churchill County School District, which is responsible for the purchase of all material, recognizes the student's right of free access to many different types of media. The Board also recognizes the right of teachers and administrators to select books and other materials in accord with current trends in education and to make them readily available in the schools. It is, therefore, the policy of the Churchill County School District to require the materials selected for our schools be in accord with the appropriate Administrative Regulations

**ADMINISTRATIVE REGULATIONS**

**Selection Guidelines**

1. Materials should enrich and support the curriculum taking into consideration the Nevada State Standards, varied interest, abilities and maturity levels and the ethnic backgrounds of the students served.
2. Materials should stimulate growth in factual knowledge, literary appreciations, aesthetic values and ethical standards.
3. Selections of materials should provide a background of information, thus enabling students to make intelligent judgments in their daily lives.
4. Selection of materials should present opposing sides of controversial issues so that students may develop under guidance the practice of critical reading and thinking.
5. Selection of materials should represent-various religious, political, ethnic and social groups and their contribution to the world.
6. Materials shall be in harmony with the Constitution and laws of the United States and the State of Nevada.

**Specific Regulations on Selection**

1. The responsibility of selection shall rest with the appropriate administrator or his/her professionally qualified designate in consultation with the certified staff.
2. The basic factors in selection shall be the curriculum, the reading interest, the abilities and the backgrounds and maturity levels of the students.
3. Selection of materials may be a cooperative process in which administrators, teachers, librarians, parents and students participate.
4. Materials made available through individuals or outside agencies shall be referred to the school site administration for screening.

5. The following authorities are representative of those which shall be consulted in selection of library materials:
  - a. Publications by: The American Library Association; National Council of Teachers of English; H.W. Wilson Catalog Series; American Association of the Association for Education Communication and Technology.

### Review of Materials

The Board recognizes the right of individual parents or citizens to challenge the uses of certain materials. Such challenges shall be handled by the following procedure:

1. Request shall be made to the appropriate administrator for the "Reconsideration of Media" form. The challenger's statement must be signed and identified so that a reply can be given.
2. The material in question shall be reviewed by a committee of two (2) teachers and one (1) librarian, appointed by the administrator. They shall review the materials and judge whether it conforms to the stated principles. The report of this committee shall be completed within thirty (30) school days and presented to the administrator with a copy to the district superintendent. The challenger shall be notified of findings of the committee.
3. If the challenger does not agree with the decision of the committee, he may file a notice of appeal with the Superintendent within ten (10) school days following receipt of such decision. The matter will then be presented to the Board of Trustees, whose decisions shall be final.

ADOPTED:

REVIEWED: 5/17/07, 6/3/08

REVISED: 5/17/07

REVIEW RESPONSIBILITY: Director of Instructional Services

## REQUEST FOR RECONSIDERATION OF MEDIA

Media consists of all types of print and nonprint materials, i.e., books, films, DVDs tapes, posters, pictures, transparencies, and all other printed or published items.

Type of Media \_\_\_\_\_

Name of Item \_\_\_\_\_

Publisher or Producer \_\_\_\_\_ Date of Publication \_\_\_\_\_

Name of person, organization (group) or community seeking reconsideration: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

Street

City

State

Zip Code

Telephone \_\_\_\_\_

1. Did you read, view, or listen to the complete item? YES  NO

2. How was the item acquired? (Assignment, free selection, from a friend, etc.)

\_\_\_\_\_

3. Is item part of a set or series? YES  NO

If yes, did you read, view or listen to all of the set or series? YES  NO

4. What is objectionable regarding the item and why? (Be specific) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. How did you react to the objectionable part of the item? \_\_\_\_\_

\_\_\_\_\_

6. Were there good sections included in the item? YES  NO

If yes, please list them \_\_\_\_\_

\_\_\_\_\_

7. Did you locate reviews of the item? YES  NO

If yes, please cite them \_\_\_\_\_  
\_\_\_\_\_

8. Did the review(s) substantiate your feelings? \_\_\_\_\_

9. Is there any educational merit to the item? YES  NO

If yes, indicate such and provide approximate grade level(s) \_\_\_\_\_  
\_\_\_\_\_

10. How do you see the item being utilized in an educational program? \_\_\_\_\_  
\_\_\_\_\_

11. List the person(s) with whom you have discussed this item:

**Name**

**Title-Occupation**

**Address**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. What were their reactions and/or opinions? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

13. What do you suggest be provided to replace the item in question? \_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_