

**Early Retirement Incentive Plan Application**

Name: \_\_\_\_\_ Planned Retirement Date: \_\_\_\_\_  
(07/01/XX or 09/01/XX)

**Due to Human Resources on or before February 1<sup>st</sup>**

At the end of this contract year I want to participate in the Early Retirement Incentive Plan according to Policy 4811.

At the end of this contract year I will have worked \_\_\_\_\_ years for Churchill County School District.

As of \_\_\_\_\_ (date) I have \_\_\_\_\_ years of PERS service credit.

Options (read Policy 4811 for option descriptions):

1. \_\_\_\_\_ I request that the District purchase 1 year of retirement credit.
2. \_\_\_\_\_ I request that the District purchase retirement credit with my unused sick leave up to a maximum of 1 year.
3. \_\_\_\_\_ I request that the District purchase health insurance in lieu of option 1.
4. \_\_\_\_\_ I request that the District purchase health insurance in lieu of option 2.

If my request is approved, this document serves as my letter of resignation effective at the end of the current contract year as required by Policy 4811.

If my request is not approved, I \_\_\_\_\_ (will or will not) resign at the end of this contract year.

Personal Email: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_

\_\_\_\_\_  
Signature Date

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**For District Use Only**

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Hired: \_\_\_\_\_ Sick Leave Balance: \_\_\_\_\_ as of: \_\_\_\_\_

Age at Retirement: \_\_\_\_\_ PERS Eligible for Retirement: \_\_\_\_\_

Board Approved Date: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_